

**CELINA CITY BOARD OF EDUCATION
DECEMBER 17, 2007**

The Celina City Board of Education met in regular session on December 17, 2007 at 6:00 p.m. in the lecture hall of the Celina High School. Mrs. Hoyng led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Piper, and Mr. Rable answered the roll call.

07-39 On a motion by Mr. Gilmore, seconded by Mrs. Piper, set the agenda as presented.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye,
Mr. Rable: Aye. Approved.

07-40 On a motion by Mr. Gilmore, seconded by Mr. Rable, the Board approved the presentation of the consensus agenda.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the November 19, 2007 regular meeting and December 3, 2007 special meeting.
2. Approve the checks written for November 2007 of \$3,648,851.51. Total expenditures for the month of November 2007 are \$3,634,552.24.
3. Approve investments for the period. The balance as of December 11, 2007 is \$14,269,481.30.
4. Approve an amended annual permanent appropriation resolution: (Note: only the adjustments to the previous document appear in the minutes.)

| <u>300</u> | <u>District Managed Student Activities</u> | <u>PRESENT</u> | <u>PROPOSED</u> |
|-------------------|---|-----------------------|------------------------|
| 100 | Wages | \$25,000.00 | \$40,000.00 |
| 200 | Fringe Benefits | \$5,000.00 | \$6,000.00 |
| 400 | Purchased services | <u>\$350,000.00</u> | <u>\$334,000.00</u> |
| | Total | \$380,000.00 | \$380,000.00 |

452 **School Net Professional Development**

| | | | |
|-----|--------------------|-------------------|-------------------|
| 100 | Wages | \$0.00 | \$750.00 |
| 200 | Fringe Benefits | \$0.00 | \$150.00 |
| 400 | Purchased Services | <u>\$2,750.00</u> | <u>\$1,850.00</u> |
| | Total | \$2,750.00 | \$2,750.00 |

516 **Title 6B Special Education Flow-Through**

| | | | |
|-----|--------------------|--------------------|--------------------|
| 100 | Salary/Wages | \$245,647.28 | \$255,024.38 |
| 400 | Purchased Services | \$278,201.21 | \$308,450.42 |
| 500 | Supplies | \$60,434.30 | \$61,134.28 |
| 600 | Capital Outlay-New | <u>\$40,000.00</u> | <u>\$62,000.00</u> |
| | Total | \$624,282.79 | \$686,609.08 |

Increase by \$62,326.29

572 **Title 1**

| | | | |
|-----|----------------------|--------------------|--------------------|
| 100 | Salary/Wages | \$280,851.08 | \$280,896.08 |
| 500 | Supplies | <u>\$11,255.81</u> | <u>\$11,366.01</u> |
| | Total | \$292,106.89 | \$292,262.09 |
| | Increase by \$155.20 | | |

573 Title V Innovative Ed Programs

| | | | |
|-----|---------------------|------------|------------|
| 600 | Capital Outlay-New | \$4,045.03 | \$4,067.17 |
| | Increase by \$22.14 | | |

584 Drug Free Schools

| | | | |
|-----|-------------------------|-------------------|-------------------|
| 400 | Purchased Services | \$7,499.20 | \$16,983.17 |
| 500 | Supplies | \$1,060.00 | \$3,000.00 |
| 600 | Capital Outlay-New | <u>\$2,139.00</u> | <u>\$4,545.00</u> |
| | Total | \$10,698.20 | \$24,528.17 |
| | Increase by \$13,829.97 | | |

587 Handicapped Preschool

| | | | |
|-----|----------------------|-------------|-------------|
| 100 | Salary/Wages | \$14,973.60 | \$15,845.87 |
| | Increase by \$872.27 | | |

590 Title II-A Improving Teacher Quality

| | | | |
|-----|------------------------|-------------|-------------|
| 100 | Salary/Wages | \$78,812.00 | \$79,997.25 |
| | Increase by \$1,185.25 | | |

599 Other Federal Grants

| | | | |
|-----|------------------------|--------------|--------------|
| 400 | Purchased Services | \$196,051.19 | \$194,280.58 |
| | Decrease by \$1,770.61 | | |

5. Approve the SM-2 for November 2007.
6. Approval of the expenditure to NCS Pearson of \$19,950.00 for a Novanet program for the Alternative school.
7. Approval of 2008 Activity Budgets.

| | | | |
|----------|---------------------------|----------|-------------------------------|
| 018-9091 | Ed. Complex PSSF | 200-9219 | FCCLA |
| 018-9092 | High School PSSF | 200-9220 | FTA |
| 018-9093 | Middle School PSSF | 200-9223 | National Honor Society |
| 018-9094 | East Elementary PSSF | 200-9225 | Sr. Auto VICA |
| 018-9095 | West Elementary PSSF | 200-9227 | High School Student Council |
| 018-9097 | Intermediate PSSF | 200-9228 | Middle School Student Council |
| 018-9193 | Middle School Renaissance | 200-9233 | Vocal Music |

| | | | |
|----------|-----------------------------------|----------|------------------------------------|
| 018-9293 | Middle School Univ. of Cincinnati | 200-9234 | German Club |
| 018-9800 | Media Center Activity | 200-9235 | BPA - Business Management |
| 019-9091 | Ed. Complex Staff | 200-9240 | SADD |
| 019-9092 | High School Staff | 200-9241 | Integrated Language Arts |
| 019-9093 | Middle School Staff | 200-9242 | Spring Musical |
| 019-9094 | East Elementary Staff | 200-9244 | FCCLA - Tri Star |
| 019-9095 | West Elementary Staff | 200-9247 | Computer/Technology Club |
| 019-9097 | Intermediate Staff | 200-9248 | Intermediate Student Council |
| 019-9180 | Bus Garage Staff | 200-9250 | High School Scholastic Team |
| 200-9002 | Class of 2002 | 200-9251 | Computer Support Technology |
| 200-9003 | Class of 2003 | 200-9252 | DECA E-Commerce |
| 200-9004 | Class of 2004 | 200-9253 | Club Uno |
| 200-9005 | Class of 2005 | 300-9093 | Washington D.C. Trip |
| 200-9006 | Class of 2006 | 300-9097 | Rotary - CIS |
| 200-9007 | Class of 2007 | 300-9192 | Summer Science Trip |
| 200-9008 | Class of 2008 | 300-9392 | Chicago Science Trip |
| 200-9009 | Class of 2009 | 300-9592 | Art Trip |
| 200-9010 | Class of 2010 | 300-9692 | Stratford Festival Trip |
| 200-9201 | High School Cheerleaders | 300-9300 | Athletics |
| 200-9206 | VICA Drafting | 300-9301 | Girls Basketball Camp |
| 200-9207 | Jr. Automotive | 300-9302 | Weight Room/Football Club |
| 200-9209 | Sr. Construction VICA | 300-9303 | Boys Basketball Camp |
| 200-9211 | Anilec | 300-9305 | Volleyball Camp |
| 200-9212 | High School Band | 300-9308 | Middle School Intramurals |
| 200-9213 | Middle School Band | 300-9310 | High School Intramurals |
| 200-9214 | Middle School Yearbook | 300-9311 | Softball Camp |
| 200-9215 | DCT | 300-9312 | Baseball Club |
| 200-9216 | FBLA | 300-9313 | Athletic Dept. Advertising Account |
| 200-9218 | VICA Graphics | | |

Business Manager's Report – Mr. Mike McKirnan

Personnel

1. Recommend approval of the following substitutes for the 2007-08 SY:
 - Lora Lickteig
 - Traci Willrath
2. Recommend approval to hire Karla Smith, 2nd job, Bus aide, Step 0/187 days/3 hours, effective 10/2//07, completed 30-day probation.

Superintendent's Report – Mr. Matt Miller

Personnel

1. Recommend approval of the following substitutes for the 2007-08 SY:
 - a. Caroline Bange
 - b. Karla Otte
 - c. Candice Schwieterman
2. Recommend approval of the following athletic event workers for the 2007-08 SY, as needed:
 - a. Megan Temple
 - b. Kelly Casad
 - c. Dan Otten
 - d. Madison Rutschilling

- e. Mona Sams
 - f. Caley Yoder
 - g. Donna Post
3. Recommend approval of the following athletic event workers :
- a. Freshman Basketball Ticket Takers - \$15.00 per evening
 - b. Boys Basketball PA Announcer - \$20.00 per evening

Resolutions

1. Recommend approval of the 2007-08 Celina High School Mid-year Graduates.

CELINA HIGH SCHOOL – 2008 MID YEAR GRADS

| | |
|-------------------------|--------------------------|
| Sara Albers (CALC) | Ashley Rickard |
| Kara August | Kristy Rinderle (CALC) |
| Adam Dues | Zachary Sharpe |
| Danielle Fogt | Lauren Spoltman (CALC) |
| Zach Frazier (CALC) | Allison Stammen |
| Whitney Goins | Aaron Swaney |
| Katy Hembree | Emily Swaney |
| Shawna Houser | Caroline Thwaites (CALC) |
| Justin Loughridge | Steffy Wreede |
| Samantha Mullins (CALC) | |

2. Recommend approval of the Assistant Mock Trial Advisor job description.

Department: High School **Building/Facility:** High School

Reports to: High School Principal / Mock Trial Advisor

Employment status: Temporary/Part-time

FLSA Status: Exempt

Description: Assist in coordinating the Mock Trial competition; present the case to the students; explain the legal system; conduct trial practices

NOTE: The below lists are not ranked in order of importance

Essential Functions:

- Assist in selecting team members
- Assist in teaching and reviewing research skills used to solve long-term problems
- Assist in teaching brainstorming techniques and working with team members on spontaneous problem solving skills.
- Assist in arranging transportation for members to and from competitions
- Assist members in developing skills that will allow them to work effectively as a cohesive team
- Attend meetings and in-services as required
- Attend mock trial advisor workshops as required
- Assist in creating, promoting, fostering and developing creative problem solving skills in team members
- Ensure safety of students
- Assist team members in properly interpreting and understanding long-term problems that need to be solved
- Inform team members of state competition requirements
- Interact in a positive manner with staff, students and parents
- Maintain respect at all times for confidential information, e.g., student records, etc.
- Make public contacts with tact and diplomacy
- Promote and encourage the development of good sportsmanship
- Promote good public relations by personal appearance, attitude and conversation

- Provide members with all supplies necessary to work on long-term projects
- Provide resources and volunteers when necessary to clarify or lecture members on fundamental concepts to help solve long-term problems

Other Duties and Responsibilities:

- Interact with superintendent and/or board of education and present information as requested
- Perform other duties as assigned by the High School Principal and/or Mock Trial Advisor
- Respond to routine questions and requests in an appropriate manner
- Serve as a role model for students in how to conduct themselves as citizens and responsible, intelligent human beings

Qualifications:

- Bachelor's degree (B.A.) or equivalent from a four-year college or university
- One or two years of related experience
- Appropriate State of Ohio certification/license
- Such alternatives to the above qualifications as the Superintendent and/or Board of Education may find appropriate

Required Knowledge, Skills, and Abilities:

- Ability to communicate ideas and directives clearly and effectively both orally and in writing
- Ability to think abstractly
- Ability to work effectively with others
- Effective, active listening skills
- High level processing skills
- Knowledge of local, state and national by-laws
- Organizational and problem solving skills
- Research skills
- Working knowledge of law and logic

Equipment Operated:

- Computer/printer
- Copier
- Fax machine
- Library research processes
- Motor vehicle
- Camcorder

Additional Working Conditions:

- Frequent evening/weekend/summer work
- Occasional exposure to blood, body fluids and tissue
- Occasional interaction among unruly children
- Occasional operation of a vehicle in inclement weather conditions
- Occasional requirement to travel

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.

3. Recommend approval to accept a donation of \$3,000 from the Celina Athletic Booster Club for the Celina Baseball account for batting cage, frames, net and carpet.

Tri Star

1. Recommend approval to accept the donation of a 1996 Chevy Venture Custom Van from Robert Schwegman of Celina. The vehicle will be used by the Tri Star Career Compact Automotive program. Value of donation is \$4,320.
2. Recommend approval to accept the donation of a 1994 Lincoln Continental Signature Sedan from Jeff Ingraham of Celina. The car will be used by the Tri Star Career Compact Automotive program. Value of donation is \$2,825.

3. Recommend approval to reimburse Lisa Allmandinger for 5 ¾ hours at her hourly rate of pay for taking the National Occupational Competency Testing Institute (NOCTI) assessment test in Graphics.
4. Recommend approval to accept the donation of a 1994 Buick Regal from Cory and Jayme Hathaway of Celina. The vehicle will be used in the Tri Star Career Compact Automotive program. Value of donation is \$2,190.

With no items being removed from the consensus agenda, a vote was called.

VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye,
Mr. Fetters: Aye. Approved.

RESOLUTION NO. 07-41

Mrs. Piper introduced the following resolution:

RESOLUTION PROPOSING REPLACEMENT OF AN EXISTING ANNUAL TAX FOR SCHOOL DISTRICT PURPOSES ON THE SCHOOL DISTRICT INCOME OF INDIVIDUALS AND OF ESTATES WITH AN ANNUAL TAX FOR SCHOOL DISTRICT PURPOSES ON THE SCHOOL DISTRICT INCOME OF INDIVIDUALS AND DETERMINING TO PROCEED WITH SUBMISSION OF SAID LEVY

WHEREAS, this board of education intends to replace an existing income tax approved by a majority of the electors at an election held on May 6, 2003; and

WHEREAS, this board of education at its meeting on the 3rd day of December, 2007 by resolution duly adopted, determined the necessity of raising \$2,175,000 per year for school district purposes on the school district income of individuals, and further provided that application be made to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce said annual amount and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said annual amount; and

WHEREAS, the Tax Commissioner of the Ohio Department of Taxation has certified to this board of education that the estimated property tax rate that would have to be imposed by the School District in the current year to produce said annual amount is 5.83 mills and that the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said annual amount is 0.7478 per cent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Celina City School District:

SECTION 1. That pursuant to Section 5748.02 of the Ohio Revised Code as amended (the "Act") a levy of an annual tax for the purpose of current expenses on the school district income of individuals and estates (as defined in divisions (G) and (E)(1)(a) and (2) of Section 5748.01 the Ohio Revised Code) is hereby proposed to be replaced with a levy of an annual tax for the purpose of current expenses on the school district income of individuals (as defined in divisions (G)(1) and (E)(1)(b) of Section 5748.01 of the Ohio Revised Code) and it is hereby determined to proceed with the submission to the electors of the school district the question of levying for a period of five years an income tax at the rate of three-quarters per centum (0.75%) per annum on the school district income of individuals for the purpose of current expenses at the election

to be held on March 4, 2008. Said tax, if approved by the electors, shall begin to be levied on January 1, 2009.

SECTION 2. That the treasurer of this board of education be and is hereby directed to immediately certify the following to the board of elections: (a) this resolution and (b) the estimated property tax rate that would have to be imposed in the current year to produce said annual amount and the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said annual amount, as calculated and certified by the Tax Commissioner of the Ohio Department of Taxation, and to notify said board of elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said renewal tax shall be submitted to the electors, shall be substantially as follows:

PROPOSED TAX LEVY (REPLACEMENT)

CELINA CITY SCHOOL DISTRICT

A majority affirmative vote is
necessary for passage.

Shall the existing tax of three-quarters per centum (0.75%) on the school district income of individuals and estates imposed by the Celina City School District be replaced by a tax of three-quarters per centum (0.75%) on the earned income of individuals residing in the school district for five (5) years, beginning January 1, 2009, **FOR THE PURPOSE OF CURRENT EXPENSES?** If the new tax is not approved, the existing tax will remain in effect under its original authority for the remainder of its previously approved term.

| | |
|--|---|
| | FOR REPLACING THE EXISTING TAX WITH THE NEW TAX |
| | AGAINST REPLACING THE EXISTING TAX WITH THE NEW TAX |

SECTION 4. That the existing tax will cease to be levied and the replacement tax will begin to be levied if the replacement is approved by a majority of the electors voting on the replacement.

SECTION 5. That if the replacement is not approved by a majority of the electors voting on the replacement the existing tax will remain in effect under its original authority for the remainder of its previously approved term.

SECTION 6. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its

committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Gilmore seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE: Mrs. Hoyng, Mrs. Piper, Mr. Rable, Mr. Fetters, Mr. Gilmore

NAY:

- 07-42** On a motion by Mrs. Piper, seconded by Mrs. Hoyng, the Board established the following meetings: Organizational Session-January 8, 2008 at 6:00 p.m.;
Budget Hearing-January 8, 2008 at 6:15 p.m.;
Regular meeting on January 14, 2008 immediately following the Budget Hearing.
All to be held in the High School Lecture Hall.

VOTE: Mrs. Piper: Aye, Mr. Rable: Aye, Mr. Fetters: Aye, Mr. Gilmore: Aye,
Mrs. Hoyng: Aye. Approved.

Board President Amy Hoyng appointed Mrs. Piper to serve as Board President Pro Tem for the organizational session.

The Board presented an award to Tom Rable for his service to the district during his term as a Board Member.

With no other business, the meeting was adjourned at 6:34 p.m.

Board President

Treasurer