

**CELINA CITY BOARD OF EDUCATION
ORGANIZATIONAL MEETING
January 7, 2013**

The Celina City Board of Education met in organizational session at 6:00 p.m. on January 7, 2013 in the High School Lecture Hall. Mr. Gilmore led those in attendance in the Pledge of Allegiance.

Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Paulus and Mrs. Piper answered the roll call. President Pro Tem – Matt Gilmore called for nominations for President of the Board for 2013. Mrs. Piper nominated Mr. Gilmore. Mrs. Hoyng seconded. With no other nominations, Mr. Gilmore called for nominations for Vice President.

Mrs. Paulus nominated Mrs. Hoyng. Mrs. Paulus seconded. With no other nominations, Mr. Gilmore closed the nominations.

Mr. Gilmore called for a vote on the slate of officers.

Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mrs. Piper: Aye.

- 13-1** On a motion by Mrs. Paulus, seconded by Mrs. Piper, the Board set the agenda as presented.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye
Mrs. Piper: Aye. Approved.

- 13-2** The Board on a motion by Mrs. Hoyng, seconded by Mrs. Paulus, approved the presentation of the consensus agenda.

A. Establishment of Board meeting times and dates for 2013:

<u>DATE</u>	<u>TIME</u>	<u>DAY</u>	<u>PLACE</u>
February 18, 2013	6:00 p.m.	Monday	Education Complex
March 18, 2013	6:00 p.m.	Monday	H.S. Lecture Hall
April 15, 2013	6:00 p.m.	Monday	H.S. Lecture Hall
May 20, 2013	6:00 p.m.	Monday	H.S. Lecture Hall
June 24, 2013	6:00 p.m.	Monday	Education Complex
July 15, 2013	6:00 p.m.	Monday	Education Complex
August 19, 2013	6:00 p.m.	Monday	Education Complex
September 16, 2013	6:00 p.m.	Monday	H.S. Lecture Hall
October 21, 2013	6:00 p.m.	Monday	H.S. Lecture Hall
November 18, 2013	6:00 p.m.	Monday	H.S. Lecture Hall
December 16, 2013	6:00 p.m.	Monday	H.S. Lecture Hall

B. Authorize the Treasurer to:

1. Pay all bills as they are presented to him provided those funds are available in the appropriated accounts approved by the Board of Education.
2. Invest interim and/or inactive funds at the most productive interest rates whenever funds are available.
3. Request advances on local taxes due to the school district from the County Auditor when funds are available. (Along with the President of the Board of Education)

C. Resolution to establish a Board Service Fund for the Celina Board of Education in the amount of \$7,500.00.

D. Approve the following organizational resolutions:

1. Appointment of Jesse Steiner and Kevin Mast as purchasing agents for the school district during CY 2013.
2. Authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Personnel will be presented for approval by the board at the next meeting and/or special meeting.

3. Authorize the Treasurer, Assistant Superintendent for Business Operations, and the Superintendent to attend professional meetings outside the school district for the benefit of the Celina City School District.
 4. Authorize the memberships in the following organizations:
 - a. Ohio Association of School Business Officials
 - b. Buckeye Association of School Administrators
 - c. Ohio School Boards Association
 - d. American Association of School Administrators
 - e. American Vocational Association
 - f. Ohio Vocational Association
 - g. Ohio Trade & Industrial Education Association
 - h. Vocational Supervisors Association
 - i. Celina/Mercer County Chamber of Commerce
 - j. Grand Lake Safety Council
 5. Authorize the payment of “out of pocket” expenses for the Tri Star Advisory Council members representing Celina City Schools.
 6. Approve membership in OSBA’s Legal Assistance Fund Consultant Services.
- After discussion of the consensus agenda and with no items to be requested to be removed, Mr. Gilmore called for the vote.
- VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mrs. Piper: Aye.
Mr. Fetters: Aye. Approved.

The Board Members were asked to declare if they wished to participate in the benefits of the employees of the district at their cost. Each member declined coverage for 2013.

With no other business, the meeting was adjourned at 6:11 p.m.

Board President

Treasurer

**CELINA CITY BOARD OF EDUCATION
JANUARY 07, 2013**

The Celina City Board of Education met in regular session on January 7, 2013 at 6:11 p.m. in the High School Lecture Hall. Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Paulus and Mrs. Piper answered the roll call.

- 13-3** On a motion by Mrs. Piper, seconded by Mrs. Hoyng, the Board set the agenda as presented.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye,
Mrs. Piper: Aye. Approved.

During the reception of the public, the Board received a presentation from the East Elementary Student Council Representatives and Dave Scott, Co-CEA President. The Board Members were also recognized during this School Board Recognition Month.

APPOINTMENT OF BOARD LIAISONS: Board President

1. Legislative – Matt Gilmore

2. Tax Abatement – Ken Fetters
3. Community – Connie Paulus
4. Head Start – Amy Hoyng
5. Student Achievement – Cindy Piper

13-4 The Board on a motion by Mrs. Paulus, seconded by Mrs. Hoyng, approved the presentation of the consensus agenda.

Treasurer’s Report – Mr. Mike Marbaugh

1. Approve the minutes of the December 17, 2013 regular meeting.
2. Approve the checks written for December 2012 of \$2,808,631.82. Total expenditures for December 2012 of \$2,789,025.35.
3. Approve investments for the period. The balance as of January 3, 2013 is \$10,611,814.70.
4. Approve an amended annual permanent appropriation resolution: (Note only the adjustments to the previous document appear in the Minutes.)

<u>12</u>	<u>Adult Education</u>	<u>PRESENT</u>	<u>PROPOSED</u>
100	Salary/Wages	\$0.00	\$10,000.00
200	Fringe Benefits	\$0.00	\$2,500.00
400	Purchased Services	\$0.00	\$2,500.00
500	Supplies	<u>\$20,000.00</u>	<u>\$10,000.00</u>
	Total	\$20,000.00	\$25,000.00
	Increase by \$5,000.00		
<u>19</u>	<u>Other Local Funds</u>		
400	Purchased Services	\$2,500.00	\$5,000.00
	Increase by \$2,500.00		
<u>20</u>	<u>Local Preschool</u>		
500	Supplies	\$9,800.00	\$9,250.00
800	Other Expenditures	<u>\$200.00</u>	<u>\$750.00</u>
	Total	\$10,000.00	\$10,000.00
<u>300</u>	<u>District Managed Student Activities</u>		
400	Purchased Services	\$375,000.00	\$425,000.00
	Increase by \$50,000.00		
<u>525</u>	<u>Head Start</u>		
100	Salary/Wages	\$475,000.00	\$525,000.00
200	Fringe Benefits	\$350,000.00	\$325,000.00
400	Purchased Services	\$100,000.00	\$90,000.00
500	Supplies	<u>\$150,000.00</u>	<u>\$145,000.00</u>
	Total	\$1,075,000.00	\$1,085,000.00
	Increase by \$10,000.00		

5. Approve the SM-2 for December 2012.
6. Approval of the following activity budgets:
 - a. Class of 2013
 - b. ANILEC
 - c. CMS PSSF

Assistant Superintendent's Report – Mr. Kevin Mast

Personnel

1. Recommend approval of the following substitutes for the 2012-13 SY:
Matthew Thuman
2. Recommend approval to accept the resignation of Robert Rausch, custodian, effective 01/17/13.
3. Recommend approval to hire Eva Mattraw, Head Start teacher assistant, \$9.88 per hour/161 days/7.75 hours, effective 10/15/12, completed 60-day probation.
4. Recommend approval to hire Jeff Jones, maintenance, Step 10/260 days/8 hours, effective 10/22/12, completed 60-day probation.
5. Recommend approval to hire Stephanie Schmackers, teacher assistant with sign language, @ West, Step 5/187 days/6.75 hours, effective 10/23/12, completed 60-day probation.
6. Recommend approval to hire Kalie Koester, Head Start teacher assistant, \$9.88 per hour/161 days/7.75 hours, effective 10/30/12, completed 60-day probation.
7. Recommend approval to hire Ashley Inghram, Head Start teacher assistant, \$9.88 per hour/161 days/7.75 hours, effective 11/05/12, completed 60-day probation.
8. Recommend approval of a change of contract for Emily Baucher from library aide Step 0/187 days/4 hours to library aide Step 0/187 days/7 hours, effective 11/30/12.

Superintendent's Report – Mr. Jesse Steiner

Personnel

1. Recommend approval of the following 2012-13 Athletic Workers, as needed:

Janet Adams	Kelly Anderson	Jeanette Bachelor	Rick Bachelor
Doug Ballinger	Sean Boley	Diane Booher	Nancy Booher
Kim Cron	Val Feters	Adam Fickert	Doug Fickert
Carol Henderson	Joe Hoying	Andrew Huff	James Luebke
Ethan Philipot	Donna Post	Lee Post	Nate Post
Jim Ross	Teri Ross	Mona Sams	Phil Schumann
Bob Schwegman	Jane Springer	Jenna Springer	Kristi Stachler
Brian Stetler	Kelly Stetler	Amy Sutter	Barb Vorhees
Bob Waterman	Judy Waterman	Earlene Wolfe	Todd Yackey

Resolution

1. Recommend approval to delete Policy 8120 – The Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) from Celina Schools Board Policy and Guidelines Book.

Tri Star

1. Recommend approval to hire Kristine Knapke to teach computer classes for employees of Veyance Technologies in St Marys at \$21.00 per hour. Veyance will pay for all salary, benefits, and materials. The computer lab @ Veyance will be used.
2. Recommend approval of a donation of tools from Kerns Ford, St Marys to the automotive class. The value of the tools donated is \$12,000.95.

SECOND READING: Board Policy and Guidelines

Bylaws: 0160

0161-0169.2 – Meetings

Administration:

- 1220 – Employment of the Superintendent
- 1310 – Employment of the Treasurer
- 1411 – Whistleblower Protection
- 1422 – Nondiscrimination & Equal Employment Opportunity (New policy)
- 1520 – Employment of Administrators

Program:

- 2260 – Nondiscrimination & Access to Equal Educational Opportunity (Revised policy)
- 2340 – Field and Other District-Sponsored Trips
- 2623 – Student Assessment and Academic Intervention Services
- 2623.02 – Third Grade Reading Guarantee (new policy)

Professional Staff:

- 3120 – Employment of Professional Staff
- 3120.04 – Employment of Substitutes
- 3120.05 – Employment of Personnel in Summer School Programs
- 3120.06 – Selecting Student Teachers/Administrative Interns
- 3120.07 – Employment of Casual Resource Personnel
- 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 3122 – Nondiscrimination & Equal Employment Opportunity (Revised policy)
- 3142 – Non-Renewal of a Teacher Contract (Revised policy)
- 3211 – Whistleblower Protection

Classified Staff:

- 4120 – Employment of Classified Staff
- 4120.04 – Employment of Substitutes
- 4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 4122 – Nondiscrimination & Equal Employment Opportunity (Revised policy)
- 4211 – Whistleblower Protection

Students:

- 5112 – Entrance Requirements
- 5410 – Promotion, Academic Acceleration, Placement, and Retention

Finances:

- 6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (New policy)
- 6320 – Purchases
- 6440 – Cooperative Purchasing
- 6450 – Local Purchasing
- 6460 – Vendor Relations

Property:

- 7300 – Disposition of Real Property/Personal Property (Revised policy)

Operations:

- 8210 – School Calendar
- 8800 – Religious/Patriotic Ceremonies and Observances
- 8900 – Anti-Fraud

After discussion of the agenda items and with no items being requested to be removed, Mr. Gilmore called for the vote.

VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mrs. Piper: Aye, Mr. Fetters: Aye. Approved.

13-5 RESOLUTION DECLARING THE NECESSITY OF RAISING \$2,175,000 ANNUALLY FOR SCHOOL DISTRICT PURPOSES

Mrs. Connie Paulus moved the adoption of the following resolution:

WHEREAS, this Board of Education intends to renew its five (5) year school district income tax currently due to expire on December 31, 2013 and collected for the purpose of current expenses.

BE IT RESOLVED by the Board of Education of the Celina City School District (the "School District"):

SECTION 1. That pursuant to the provisions of Section 5748.02 of the Ohio Revised Code as enacted in Substitute Senate Bill 28 of the 118th General Assembly (the "Act"), and as amended, it is necessary to raise \$2,175,000 for school district purposes (as defined in the Act). The income that is to be subject to the tax is taxable income of individuals as defined in division (E)(1)(b) of Section 5748.01 of the Ohio Revised Code.

SECTION 2. That pursuant to such Section 5748.02, this board of education hereby applies to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce the amount set forth in SECTION 1 hereof and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce the amount set forth in SECTION 1 hereof.

SECTION 3. That the treasurer of this board is hereby directed to certify immediately to the Tax Commissioner of the Ohio Department of Taxation a copy of this resolution.

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

Mrs. Amy Hoyng seconded the motion, and the roll being called upon the question of adoption of the resolution the vote resulted as follows:

AYE: Mrs. Amy Hoyng, Mrs. Connie Paulus, Mrs. Cindy Piper, Mr. Ken Fetters,
Mr. Matt Gilmore

NAY:

ADOPTED this 7th day of January, 2013.

**13-6 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
(REVISED CODE, SECS 5705.34-35)**

The Board of Education of the Celina City School District, Mercer County, Ohio, met in regular session at 6:11 p.m. on the 7th day of January, 2013 at the office of the Board with the following members present:

Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Paulus, and Mrs. Piper

Mrs. Paulus moved the adoption of the following resolution:

Whereas, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2013; and

Whereas, the Budget Commission of Mercer County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without and what part within, the ten mill tax limitation; therefore, be it

Resolved, By the Board of Education of the Celina City School District, Mercer County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
BY THE BUDGET COMMISSION, AND THE COUNTY AUDITOR'S ESTIMATED TAX
RATES

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation				Amount Approved by Budget Commission Inside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied		
									Inside 10 Mill Limit	Outside 10 Mill Limit	
	Column II				Column IV				V	VI	
Sinking Fund											
Bond Fund	1	359	678							3.70	
General Fund					1	749	190		4.7		
Current Expense	5	790	418							15.30	
Emergency Gen. Fund	4	871	484							12.90	
TOTAL	12	021	580		1	749	190		4.7	31.05	
FUND								Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)		
GENERAL FUND:											
Current expense levy authorized by voters prior to 1976, plus 1977 for a continuous period of time.								19.05	5	790	418
BOND FUND: Levy authorized by voters on Nov. 7, 1995, for not to exceed 25 years. (currently 3.70 mills)- expires end of calendar year 2020								5.36	1	359	678

Emergency General Fund to avoid an operating deficit: Levy authorized by voters on May 3, 2011 not to exceed 5 years-expires end of calendar year 2016.	12.90	4	871	484
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and be it further

Resolved, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mrs. Hoyng seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Mrs. Paulus: Aye, Mrs. Piper: Aye, Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye.

Adopted this 7th day of January 2013.

- 13-7** On a motion by Mrs. Paulus, seconded by Mr. Gilmore, the Board resolved to allow the Treasurer to carryover an additional 10 days of unused vacation. These days must be used by February 28, 2013 or be forfeited.

VOTE: Mrs. Piper: Aye, Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye,
Mrs. Paulus: Aye

Mr. Mast explained to the Board the calamity day process and that each building is recorded separately.

Mr. Steiner told the Board the March 4, 2013 had been approved for a waiver day.

With no other business, Mr. Gilmore adjourned the meeting at 6:44 p.m.

Board President

Treasurer