

**CELINA CITY BOARD OF EDUCATION
SEPTEMBER 15, 2008**

The Celina City Board of Education met in regular session on September 15, 2008 at 6:00 p.m. in the Lecture Hall of the High School. Mr. Fetters led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mr. Gilmore, and Mrs. Hoyng answered the roll call. Mrs. Paulus arrived late. Mrs. Piper was absent.

08-31 The Board on a motion by Mr. Gilmore, seconded by Mrs. Hoyng, set the agenda as presented.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye. Approved.

The Board heard reports from the High School Student Council President and Wally Ellinger, CEA President.

08-32 On a motion by Mrs. Hoyng, seconded by Mrs. Paulus, the Board approved the presentation of the consensus agenda.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the August 18, 2008 regular meeting and the August 25, 2008 special meeting.
2. Approve checks written in August 2008 of \$3,012,329.44. Total expenditures for August 2008 were \$3,009,749.05.
3. Approve investments for the period. The balance as of September 10, 2008 is \$17,330,950.71.
4. Approve adjustments to the FY 08 permanent appropriation resolution.

| <u>499</u> | <u>Other State Grants</u> | <u>PRESENT</u> | <u>PROPOSED</u> |
|-------------------|----------------------------------|-----------------------|------------------------|
| 400 | Purchased Services | \$0.00 | \$4,008.76 |
| 500 | Supplies | \$346.33 | \$7,829.92 |
| 900 | Other Uses of Funds | <u>\$0.00</u> | <u>\$16.41</u> |
| | Total | \$346.33 | \$11,855.09 |
| | Increase by \$11,508.76 | | |

| <u>516</u> | <u>Title 6B IDEA</u> | | |
|-------------------|-----------------------------|--------------------|-------------------|
| 100 | Salary/Wages | \$276,597.59 | \$293,032.21 |
| 200 | Fringe Benefits | \$120,595.56 | \$129,513.01 |
| 400 | Purchased Services | \$196,601.48 | \$163,446.54 |
| 500 | Supplies | \$19,576.84 | \$14,064.84 |
| 600 | Capital Outlay new | <u>\$10,413.90</u> | <u>\$5,159.29</u> |
| | Total | \$623,785.37 | \$605,215.89 |
| | Decrease by \$18,569.48 | | |

524 **Vocational Education**

| | | | |
|-----|------------------------|--------------------|--------------------|
| 100 | Salary/wages | \$69,801.84 | \$69,762.81 |
| 200 | Fringe Benefits | \$27,177.71 | \$25,524.60 |
| 400 | Purchased Services | \$17,612.63 | \$15,631.84 |
| 500 | Supplies | \$10,256.66 | \$9,485.92 |
| 900 | Other Uses of Funds | <u>\$32,625.68</u> | <u>\$32,911.68</u> |
| | Total | \$157,474.52 | \$153,316.85 |
| | Decrease by \$4,157.67 | | |

584 Drug Free Schools

| | | | |
|-----|-------------------------|-------------------|-------------------|
| 400 | Purchased Services | \$16,649.21 | \$5,793.47 |
| 500 | Supplies | \$3,476.06 | \$1,130.00 |
| 600 | Capital Outlay-New | <u>\$1,750.00</u> | <u>\$1,205.00</u> |
| | Total | \$21,875.27 | \$8,128.47 |
| | Decrease by \$13,746.80 | | |

590 Title II-A

| | | | |
|-----|------------------------|--------------------|--------------------|
| 400 | Purchased Services | \$25,551.51 | \$19,652.99 |
| 900 | Other Uses of Funds | <u>\$15,518.50</u> | <u>\$15,518.30</u> |
| | Total | \$41,070.01 | \$35,171.29 |
| | Decrease by \$5,898.72 | | |

599 Other Federal Grants

| | | | |
|-----|------------------------|--------------------|--------------------|
| 100 | Salary/Wage | \$113,382.00 | \$111,114.88 |
| 200 | Fringe Benefits | \$26,596.28 | \$26,295.13 |
| 400 | Purchased Services | \$50,073.18 | \$47,424.65 |
| 500 | Supplies | \$17,493.76 | \$16,810.80 |
| 900 | Other Uses of Funds | <u>\$46,144.59</u> | <u>\$47,340.63</u> |
| | Total | \$253,689.81 | \$248,986.09 |
| | Decrease by \$4,703.72 | | |

5. Approve the August 2008 SM-2 & the SM-1 for FY 2009.
6. Approve acceptance of a donation from Bella's Italian Grille of \$1,500 for the Athletic Dept.
7. Approval of the Five-Year Forecast and Written Assumptions for Fiscal Year 2009.
8. Approval of expenditure to Ohio Northern University of \$5,840 for football camp.

Business Manager's Report – Mr. Mike McKirnan

Personnel

1. Recommend approval of the following substitutes for the 2008-09 school year:

| | |
|----------------|------------------|
| Dennis Glass | Norma Luth |
| Kevin Kramer | Toni Sieftring |
| Sarah Alig | Geraldine Tebics |
| Tom Klosterman | Valerie Fetters |

| | |
|---------------|----------------|
| Sandy Kaup | Dianne Wiehe |
| Amy Durbin | Vicki Heiby |
| Lora Lickteig | Amy Lehman |
| Jeanne Braun | Sandy Jeffries |

2. Approve the resignation of Kathleen Temple, Head Start bus aide, effective 08/29/08.
3. Approve a 60-day probationary contract for Geraldine Tebics; special needs bus aide, as needed, Step 0/187 days/4.5 hrs, effective 9/10/08.
4. Approve a 60-day probationary contract for Brandy Burke, Head Start teacher assistant, Step 0/161 days/4 hrs, effective 09/15/08.

Superintendent's Report – Mr. Matt Miller

Personnel

1. Recommend approval of the following substitutes for the 2008-09 school year:

| | |
|------------------|-------------------|
| Karen Balster | Jim Leist |
| Lindsay Bergman | Jay McCollum |
| Sara Borger | Shelly Morris |
| Kelly Clausen | Kassandra Overley |
| Tim Cordonnier | Mary Rampe |
| Cynthia Eversman | Amy Reinhard |
| Sandy Kaup | Tim Schrader |
| Katie Kramer | Sarah Sheeley |
| Tiffany Laffin | |
2. Approve the following supplemental contract for the 2008-09 SY:
 - a. Teresa Hoyng, Physical Education Dept Chair – Dept B Class VIII
3. Approve the following pupil activity program contracts for the 2008-09 SY:
 - a. Hire Chris Guingrich, 7th girls basketball Class IV 0 years experience
4. Approve Jason King as a Middle School wrestling volunteer coach for the 2008-09 SY.

Resolution

1. Recommend approval of the 2008-09 tuition rate of \$5,396.72.
2. Recommend approval of the contract with Rehabilitation Services, Inc for Speech-Language Pathology services for the 2008-09 school year.
3. Recommend approval of the contract with Invo Healthcare Associates, Inc. for Speech-Language Pathology services for the 2008-09 school year.
4. Recommend approval of the job description for Special Education Building Coordinator.

Title: Special Education Building Coordinator

Department: Special Education

Building/Facility: East, West, CIS, Middle, High

Reports To: Special Education Director

Employment Status: Temporary/Part-Time

FLSA Status: Exempt

Description: Provide leadership, coordination and innovation in assigned building

Essential Functions:

Ensure safety of students

Maintain respect at all times for confidential information

Interact in a positive manner with staff, students, and parents

Attend meetings and in-services as required

Keep Special Education Director informed of problems and/or concerns of building

Special Education Teachers

Chair and Conduct building meetings (i.e. accept/reject transfer student IEPs)

Make and keep agendas for Sp. Ed. Building meetings

Maintain a calendar of important dates.

Maintain an up-to-date list containing information on identified students and assigned IEP teacher for respective building.

Assist department teachers with handling day-to-day problems of instruction

Act as a resource person for building Sp. Ed. Teachers on SSEM and IEPs.

May provide orientation and in-service training programs for Special Education Personnel

Meet with other Special Education Building Coordinators to promote district continuity and interdisciplinary programs.

Implement an ongoing program for department evaluation.

Devise experimental programs designed to improve curriculum and instructional techniques

Assist the Special Education Director with implementing district instructional programs.

Promote good public relations by personal appearance, attitude and conversation

Make public contacts with tact and diplomacy

Attend relevant school district and professional conferences.

Other Duties and Responsibilities:

Serve as role model for students

Respond to routine questions and requests in an appropriate manner

Perform other duties as assigned by the Sp. Ed. Director

Qualifications:

Bachelor's degree (B.A.) or equivalent from a four-year accredited college or university

Appropriate State of Ohio Certification/license

Be a current Sp. Ed. Teacher/Intervention Specialist

Two years related experience

Such alternatives to the above qualifications as the superintendent and/or board of education may find appropriate.

Required Knowledge, Skills and Abilities:

Ability to work effectively with others

Ability to communicate ideas and directives clearly and effectively both orally and in writing

Effective, active listening skills

Organizational and problem solving skills

Knowledge of Special Education law and Regulations

Knowledge and expertise with the IEP writing program

Data base and word-processing skills

Equipment Operated:

Computer and printer, Copy machine, Calculator, Telephone, Motor vehicle, Fax,

Typewriter, Scanner, CD burner

Additional Working Conditions:

Occasional exposure to blood, bodily fluids and tissue

Occasional interaction among unruly children

Occasional requirement to travel

Occasional evening/weekend/summer work

Regular requirement to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, and stoop

Occasional requirement to lift and carry various equipment, up to a maximum of 50 pounds, e.g., equipment.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor and/or appointing authority.

5. Recommend approval of the following overnight trip for High School art students to Chicago Dec 11-12, 2008.

6. Recommend approval of staff for 21st Century grant program.

| | | |
|----------------------|-----------------------------|-----------------|
| Building Coordinator | \$1,000 Coordinator Stipend | |
| Kevin Mast | Nancy Booher | April Dixon |
| Tracey Dammeyer | Jenny Johnides | Joni Weigel |
| Teachers/Supervisors | \$24 per hourly as needed | |
| David Scott | Erika Draiss | Pat Franzer |
| Tim O'Donnell | Mary Blair | Doug McClain |
| Dan Gudorf | Emily Harner | Ryan Jenkins |
| Kelly Stetler | Matt May | Kelly Masser |
| Bruce Bair | Christine Menchhofer | Alicia Everman |
| Cheryl Pease | Renee Heinrichs | Laura Pearson |
| Vicki Shafer | Teresa Hoyng | Sandy Kaup |
| Lisa Brunswick | Tiffany Laffin | Deb Call |
| Kevin Mast | April Dixon | Tracey Dammeyer |
| Joni Weigel | Nancy Booher | Jenny Johnides |

7. Recommend approval of staff and rates of pay for Athletic event workers.

| | | |
|----------------------|--------------------|------------------|
| Jeanette Bachelor | Connie Opperman | Teri Ross |
| Kim Cron | Duretta Beckstedt | Jim Ross |
| Rick Bachelor | Val Fetters | Tami Wolfe |
| Amy Sutter | Angie Stoner | Todd Yackey |
| Kathy Correll | Brian Stetler | Jim Wolfe |
| Earlene Wolfe | Rita Puthoff | C.J. Puthoff |
| Karen Uhlenhake | Kim Beckstedt | Jodi Brandon |
| Suzann Opperman | Karen Knapke | June Scott |
| Pam Nagy | Marlene Snider | Jason Leist |
| Melissa Stetler | Mike Carr | Dave Schmidt |
| Ron Green | Jason Tribolet | Kris Hall |
| Joan Koontz | Nikki Etzler | Tami LaRue |
| Nancy VanderHorst | Missy Guggenbiller | Kelly Hone |
| Nancy Booher | Lynn Krogman | Kelly Stetler |
| Dave Mader | Ashleigh Hoenie | Brad Jeffries |
| Amy Byrley | Kyle Strohl | Zach Gray |
| Christine Colbert | Joe Clouse | Eric Braun |
| Brittany Wenning | Cody Wagner | Norma Luth |
| Laura Snyder | Jan Yackey | Janet Adams |
| Derek Gagle | Carolyn Dammeyer | Jane Springer |
| Tracy Byrley | Lyndi Springer | Julie Berry |
| Carol Henderson | Bob Schwegman | Kyle Murlin |
| Derek Waterman | Denny Dysert | John Bonvillian |
| Diana Booher | Jan Tincher | Linda Heletjaris |
| Tabitha Knous | Sharon Sharpe | LeAnn Ward |
| Megan Temple | Kelly Casad | Dan Otten |
| Madison Rutschilling | Mona Sams | Caley Yoder |
| Donna Post | Judy Waterman | Joe Hoying |
| Sue Rausch | | |

ATHLETIC/INTRAMURALS PAY SCHEDULES

| | |
|--|----------------|
| Ticket Seller –Varsity Football, Basketball | \$30 per night |
| Ticket Seller –Varsity Soccer, Volleyball, Wrestling | \$30 per night |
| Ticket Seller – Varsity Tri-Contest | \$40 per night |

| | |
|---|-----------------------|
| Ticket Seller – Varsity Volleyball, Wrestling, Swimming | \$60 per invitational |
| Ticket Taker – JV/Varsity All sports | \$25 per night |
| Ushers – JV/Varsity All sports | \$25 per night |
| Parking Lot Attendant | \$25 per night |
| Pass Gate – Football | \$30 per night |
| Pass Gate – Basketball | \$25 per night |
| Officials Escort Football, Basketball | \$30 per night |
| Press Box Supervisor Football | \$35 per night |
| Freshman Sports Ticket Seller | \$15 per night |
| 7-8 Football Ticket Sellers | \$15 per night |
| 7-8 Volleyball, Basketball Ticket Sellers | \$25 per night |
| Football/Basketball PA Announcer | \$20 per night |
| Timers/Scoreboard Operator Varsity Basketball/Football | \$25 per night |
| Asst. Scoreboard Operator Basketball/Football | \$20 per night |
| Official Scorers Varsity/JV Basketball | \$25 per night |
| Scoreboard Operator JV, 9th & Middle School Football | \$15 per night |
| Scoreboard Operator Middle School Basketball | \$15 per night |
| Scoreboard Operator BKB Freshman/Middle School-one game | \$7.50 per game |
| Scorebook Middle School Basketball | \$15 per night |
| Scorebook Basketball Freshman/Middle School-one game | \$7.50 per game |
| Video – Varsity Football | \$40 per night |
| Video – JV/Varsity Basketball | \$20 per night |
| Intramural Powder Puff Coach | \$100 per grade |
| Middle School Intramural Official | \$20 per night |

Head Start

1. Head Start Report
2. Recommend approval of the 2009 Grant Application of \$1,013,801.
3. Recommend approval of the Non-Federal Share of \$253,449.
4. Recommend approval of the One-Time T/TA Grant in receipt of \$15,000.

After discussion of the consensus agenda items and with no items being requested to be removed, the vote was called.

VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mr. Fetters: Aye. Approved.

Mr. McKirnan provided the Board with a new vehicle information booklet.

Mr. Miller spoke to the Board about studies being worked done on information contained in the Local Report Card and updated the Board on the latest information about a possible Ohio School Facilities Commission Building Project.

With no other business, the meeting adjourned at 6:43p.m.

Board President

Treasurer