

CELINA CITY SCHOOLS

INTER-DISTRICT OPEN ENROLLMENT PROGRAM

2009-10 SCHOOL YEAR

*(An informational packet for those living outside the school district
requesting to attend Celina City Schools)*

Enclosures:
Board Policy
Parent Information Sheet
Open Enrollment Application

POLICY

JECBB

ADMISSION OF INTER-DISTRICT TRANSFER STUDENTS

The Board permits any student from any other district in the state to apply and enroll in the District schools free of any tuition obligation, provided that all procedures as outlined in the administrative regulations are met. Requirements include:

1. application procedures, including deadlines for application and notification to students of acceptance or rejection and the superintendents of other districts whenever another district's student's application is approved;
2. procedures for admission;
3. District capacity limits by grade level, school building, and educational program are determined;
4. resident students and previously enrolled district students have preference over first-time applicants;
5. no requirements of academic, athletic, artistic, or any other skill or proficiency;
6. no limitations on admitting students with disabilities, unless services required in an IEP are not available in the district;
7. no requirement that the student be proficient in the English language;
8. no rejection of any applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled by another district for 10 consecutive days or more in the term for which admission is sought or in the term immediately preceding the term for which admission is sought and;
9. procedures to ensure maintenance of an appropriate racial balance in the District's schools.

The District cannot refuse to accept the credits earned by students who have participated in inter-district open enrollment; neither will the Board adopt a policy that discourages resident students from participating in inter-district open enrollment.

Students are ineligible for athletics for one year when they transfer from one school district to another without changing residency. There are exceptions to the ineligibility provisions contained in the Ohio High School Athletic Association Bylaws.

[Adoption date: 1995; revised 03/13/97; 11/19/01; 06/21/04]

LEGAL REFS.: ORC 3313.97; 3313.98
Chapter 3327
OAC 3301-48-02

CELINA CITY SCHOOL DISTRICT

- Parent Information -

1. The application for inter-district enrollment must be submitted on the receiving school district's official Open Enrollment form.
2. Applications must be submitted for each student separately.
3. Applicants should obtain the building principal's signature on the application form before submitting to the superintendent's office.
4. Acceptance of students is at the discretion of the superintendent in accordance with the district's policies and administrative regulations.
5. The Celina City School District is not responsible for transportation of students participating in Open Enrollment unless it is deemed practical and reasonable by the superintendent or designee.
6. Any falsification of information on the application form will render the application null and void.
7. Open enrollment applications will not be accepted once the school year begins, unless the applicant is currently attending the Celina City Schools.
8. Once your child is approved as an open enrollment student with the Celina City School District, parents ***MUST*** contact the school district of residence and provide enrollment information to that district.

OPEN ENROLLMENT TIMELINE

Applications Available: Beginning **March 2, 2009**.

Application Cut-Off - No more applications accepted after **August 1, 2009** (unless student is currently enrolled in the district).

**CELINA CITY SCHOOL DISTRICT
INTER-DISTRICT OPEN ENROLLMENT APPLICATION
(2009-2010 school year)**

Date _____

Name of Student: _____

Social Security# _____ Birth Date: _____

Parent/Guardian Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Grade Level for 2009-10 School Year: _____

Does your child currently attend Celina Schools through open enrollment? ____ Yes ____ No

School District Student Currently Attends: _____ Building: _____

School District of Residence: _____

Requested District of Attendance: _____ Celina City Schools _____

Special Education Classes Requested: _____

School Requested: (circle one)

High School (9-12) Middle School (7-8) Intermediate School (5-6) East (K-4) West (K-4)

Has this applicant been expelled or suspended from school? Yes No

****HIGH SCHOOL STUDENTS ONLY***

*Number of high school credits earned at the end of this school year: _____

*If for specific high school courses or special class, list desired classes:

_____	_____
_____	_____
_____	_____

Signature of Parent/Guardian **Date**

FOR OFFICE USE ONLY

Received by: _____ Date: _____ Time: _____

Signature of Principal _____

Approved: _____ Denied: _____ Date: _____

Signature of Superintendent _____

Reason(s): _____
