

**CELINA CITY BOARD OF EDUCATION
FEBRUARY 12, 2007**

The Celina City Board of Education met in regular session on February 12, 2007 at 6:00 p.m. in the lecture hall of the Celina High School. Mrs. Hoyng called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Piper, and Mr. Rable answered the roll call.

07-06 The Board on a motion by Mr. Gilmore, seconded by Mrs. Piper, the Board set the agenda as adjusted.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable, Aye. Approved.

The Board heard a brief report on the High School Student Council activities.

07-07 On a motion by Mr. Rable, seconded by Mr. Gilmore, the Board the presentation of the consensus agenda as adjusted.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the January 15, 2007 organizational meeting, the budget hearing, and the regular meeting with a correction of resolution 07-03 to correct the July meeting date to the 17th.
2. Approve the checks written for January 2007 of \$2,528,027.60. Total expenditures for January 2007 of \$2,519,227.10.
3. Approve investments for the period. The balance as of February 7, 2007 is \$10,428,391.97.
4. Approve an amended annual appropriation resolution. (Note: only the adjustments to the previous document appear in the minutes.)

<u>1</u>	<u>General Fund</u>	<u>PRESENT</u>	<u>PROPOSED</u>
200	Fringe Benefits	\$5,250,000.00	\$5,600,000.00
400	Purchased Services	\$3,000,000.00	\$3,250,000.00
800	Other Expenditures	<u>\$425,000.00</u>	<u>\$500,000.00</u>
	Total	\$8,675,000.00	\$9,350,000.00
	Increase by \$675,000.00		
<u>6</u>	<u>Food Service</u>		
100	Salary/Wages	\$375,000.00	\$425,000.00
200	Fringe Benefits	<u>\$225,000.00</u>	<u>\$250,000.00</u>
	Total	\$600,000.00	\$675,000.00
	Increase by \$75,000.00		
<u>20</u>	<u>Pre-School Enterprise</u>		
200	Fringe Benefits	\$8,000.00	\$12,000.00
400	Purchased Services	\$2,500.00	\$0.00
500	Supplies	<u>\$1,500.00</u>	<u>\$0.00</u>

	Total	\$12,000.00	\$12,000.00
<u>200</u>	<u>Student Managed Activity Accounts</u>		
800	Other Expenditures	\$250,000.00	\$300,000.00
	Increase by \$50,000.00		
<u>300</u>	<u>District Administered Student Activities</u>		
100	Salary/Wages	\$25,000.00	\$30,000.00
200	Fringe Benefits	\$5,000.00	\$7,500.00
400	Purchased Services	\$250,000.00	\$280,000.00
600	Capital Outlay-New	\$25,000.00	\$10,000.00
800	Other Expenditures	<u>\$25,000.00</u>	<u>\$35,000.00</u>
	Total	\$330,000.00	\$362,500.00
	Increase by \$32,500.00		
<u>413</u>	<u>Post Secondary Vocational Instruction</u>		
100	Salary/Wages	\$5,000.00	\$0.00
	Decrease by \$5,000.00		
<u>499</u>	<u>Other State Funds</u>		
400	Purchased Services	\$4,434.85	\$2,000.00
900	Other Uses of Funds	<u>\$0.00</u>	<u>\$2,434.85</u>
	Total	\$4,434.85	\$4,434.85
<u>525</u>	<u>Federal Head Start</u>		
100	Salary/Wages	\$713,300.00	\$675,000.00
200	Fringe Benefits	<u>\$372,500.00</u>	<u>\$360,000.00</u>
	Total	\$1,085,800.00	\$1,035,000.00
	Decrease by \$50,800.00		

5. Approve the SM-2 for January 2007 and revised SM-1 for 2007.
6. Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

(REVISED CODE, SECS 5705.34-35)

Whereas, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2007; and

Whereas, the Budget Commission of Mercer County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without and what part within, the ten mill tax limitation; therefore, be it

Resolved, By the Board of Education of the Celina City School District, Mercer County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX
APPROVED BY THE BUDGET COMMISSION, AND THE COUNTY AUDITOR'S
ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation				Amount Approved by Budget Commission Inside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied		
									Inside 10 Mill Limit	Outside 10 Mill Limit	
	Column II				Column IV				V	VI	
Sinking Fund											
Bond Fund	1	174	928							3.25	
General Fund					1	718	760		4.7		
Current Expense	4	531	406							15.3	
Current Expense	1	137	867							3.75	
Emergency Gen. Fund	4	679	046							12.30	
TOTAL	11	523	247		1	718	760		4.7	34.60	
FUND					Maximum Rate Authorized to Be Levied			County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)			
GENERAL FUND:											
Current expense levy authorized by voters prior to 1976, for not to exceed ___ years. (continuous)					15.30			4 531 406			
Current expense levy authorized by voters on June 7, 1977, for not to exceed ___ years. (continuous)					3.75			1 137 867			
BOND FUND: Levy authorized by voters on 11/7, 1995, for not to exceed 25 years. (currently 3.25 mills)					5.36			1 174 928			
Emergency General Fund to avoid an operating deficit: Levy authorized by voters on May 2, 2006 not to exceed 5 years-expires end of calendar year 2011.					12.30			4 679 046			

and be it further

Resolved, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

7. Approval of advances:

FROM	TO	AMOUNT
General Fund	EMIS '07	\$6,500.
General Fund	Tech Prep '07	\$9,000.
General Fund	Employee Section 125 Fund	\$25,000.

8. Approval of revised Severance fund and Workers' Compensation fund policies.

SEVERANCE FUND

WHEREAS, the Celina City Board of Education, in 1984, established a Severance Trust Fund; the primary source of income for this fund was Board of Education approved transfers:

WHEREAS, in 1987, the State of Ohio decreed that the transfer of non-general funds without a court order was improper; therefore, the Board of Education determined that an alternative funding method must be developed.

WHEREAS, the Celina City Board of Education, determined that a percentage of payroll would be the fairest and most equitable way to fund the severance liability.

HOWEVER, as a result of an audit issue contained in the 2006 fiscal year audit, it has been determined that due to Audit compliance issues, that setting aside federal dollars to be used in an undetermined future time period (outside of the current project period) is an inappropriate use of these federal project funds.

The Celina City Board of Education has determined that it is still in the best interest of the district to set aside funds for the majority of these long term liabilities.

WHEREAS, The Celina City Board of Education hereby resolves to implement the following process effective February 1, 2007 to correct this issue.

1. Refunds from the Severance Fund will be made to all currently active State & Federal grants for all contributions made to the Severance Fund during fiscal 2006-07.
2. A new Severance Fund-General Fund will be created and maintained separately from the original Severance Fund. The General Fund will continue to contribute 1.5% of the payroll charges to this fund. No other funds will contribute to this fund since they would have restricted State or Federal funds or have very little if any severance liabilities.
3. At the time of retirement when the calculation of the severance pay is completed, the appropriate funds will be charged their share of this expense based upon the fund(s) paying the employee's contracted salary during the current year of employment and the language is section 4 below.
4. The Board realizes that funds other than the General Fund have an interest in the funds in the existing Severance Fund. To be as fair as possible to all funds that have been involved in funding this account, the following percentage share of the existing Severance Fund will be utilized for all severance charges until the current Severance Fund is depleted.
 - Severance payments made for calendar year 2007 retirees - 90% of the expense will be taken from the existing Severance Fund
 - Severance payments made for calendar year 2008 retirees-80% of the expense will be taken from the existing Severance Fund
 - Severance payments made for calendar year 2009 retirees- 70% of the expense will be taken from the existing Severance Fund

- Severance payments made for calendar year 2010 retirees- 60% of the expense will be taken from the existing Severance Fund
- Severance payments made for calendar year 2011 retirees- 50% of the expense will be taken from the existing Severance Fund
- Severance payments made for calendar year 2012 retirees- 40% of the expense will be taken from the existing Severance Fund
- Severance payments made for retirees after calendar year 2012- 30% of the expense will be taken from the existing Severance Fund

WORKERS COMPENSATION FUND

WHEREAS, the Celina City Board of Education, in 1991, established membership in a Workers Compensation Group and later established a separate fund to account for the workers compensation fund activity;

WHEREAS, the contribution rate was established to be based upon a percentage of payroll and adjusted annually to meet the needs of the fund.

HOWEVER, as a result of an audit issue contained in the 2006 fiscal year audit, it has been determined that due to an audit compliance issue, that setting aside federal dollars to be used in an undetermined future time period (outside of the current project period) is an inappropriate use of these federal project funds.

THEREFORE, the Celina City Board of Education determines that the following actions will be in the best interest of the district to correct this issue.

1. The current Workers Compensation Fund will be terminated by the end of FY2007.
 2. The available cash balance will be utilized to pay as much as possible of the charge due in May of 2007.
 3. The balance of the charge, based upon the billed charge rate, will be prorated against all payroll generating funds. Credit will be given for all contributions to the Workers Compensation Fund during CY2006. The balance of any additional charges up to the amount owed (payroll amount times charge rate less contributions) will be allocated against the current program year appropriations for all funds.
 4. Future billings will be based upon the charge rate times the annual payroll expenditure amounts. This will be done annually after the receipt of the charge rate.
9. Accept the following donations from WESCO for West Elementary School.
- | | |
|---------------------------------------|---------------|
| a. 2 – 77” Smart Board SB680 | \$2798.00 |
| b. 2- Smart Board Floor Stands | 698.00 |
| c. 2 – NEC LCD Projectors | 1844.00 |
| d. 1 set Turning Point Response units | <u>710.00</u> |
| TOTAL | \$6050.00 |

Business Manager’s Report – Mr. Mike McKirnan

Personnel:

1. Approve the following substitutes for the 2006-07 SY:
 Theresa Cruca Rick Muter Linda Schindler
2. Approve a change of contract for Kelli Fark, cafeteria worker, from Step 1/186-days/2 hours to Step 1/186-days/3 hours, effective 12/11/06.
3. Hire Deb Hoersting, Head Start bus driver, Step 2/138 days/5.5 hours, as needed, effective 09/25/06, completed 60-day probation.

4. Hire Kathleen Temple, Head Start bus aide, Step 0/135 days/4.75 hours, effective 10/25/06, completed 60-day probation.
5. Hire Lynn Krogman, teacher assistant, Step 1/187 day/5 hours, effective 10/30/06, completed 60-day probation.
6. 60-day probationary contract for Jennifer Bruggeman, cafeteria worker, Step 0/186 days/2 hours, effective 01/22/07.

Superintendent's Report – Mr. Matt Miller

Personnel:

1. Hire the following substitutes for the 2006-07 SY:

Nicholas Baird	Caleb Fledderjohann
Christine Barlage	Cari Rohrbach
Valerie Breeden	Carolyn Stough
Jared Dilbone	

2. Approve the following pupil activity program contracts for the 2006-07 school year:
 - Joe Heyne, 8th softball – Class IV 0 yrs
 - Andrew Wash, baseball volunteer

Resolutions:

1. Recommend approval of a Memorandum of Understanding between the Celina Board of Education and Celina Education Association. (Omission of 2 articles from the previous negotiated agreement).
2. Recommend approval of the Treasurer Evaluation instrument.

Removal of items from the Consensus Agenda:

At the request of Mrs. Piper, the pupil activity contract for Joe Heyne was removed from the Consensus agenda.

With the one item removed from the Consensus Agenda, the Board voted on the remainder.

VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye,
Mr. Fetters: Aye. Approved.

07-08 The removed item was brought to the Board on a motion by Mrs. Piper, seconded by Mr. Gilmore.

Approve the following pupil activity program contract for the 2006-07 school year:
Joe Heyne, 8th softball – Class IV 0 yrs

VOTE: Mrs. Hoyng: Aye, Mrs. Piper: Abstain: Mr. Rable: Aye, Mr. Fetters: Aye,
Mr. Gilmore: Aye. Approved.

The following Board policies were presented for first reading:

1. BCCC – Treasurer's Contract
2. DGA – Authorized Signatures
3. DL – Payroll Procedures
4. EEBA & EEBA-R – Use of School-Owned Vehicles
5. GBK – Smoking on District Property by Staff Members
6. GBL – Personnel Records
7. GBQ – Criminal Record Check
8. GBS & GBS-E – Health Insurance Portability and Accountability

9. IGEE – Awarding of High School Diplomas to Veterans of War
10. JFC-1 – Random Alcohol/Liquor Checks at School Functions
11. JFCF – Hazing and Bullying
12. JFCG – Tobacco Use by Students
13. JHCD & JHCD-R – Administering Medicines to Students
14. KBA – Public’s Right to Know
15. KGC- Smoking on District Property

07-09 EXECUTIVE SESSION – O.R.C. §121.22(G)

Mrs. Piper moved, Mrs. Hoyng seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- (G)(1) To consider one or more, as applicable, of the items with respect to a public employee or official:
 1. ___Appointment.
 2. ___Employment.
 3. ___Dismissal.
 4. ___Discipline.
 5. ___Promotion.
 6. ___Demotion.
 7. ___Compensation.
 8. ___Investigation of charges/complaints (unless public hearing requested).
- (G)(2) To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- (G)(5) Matters required to be kept confidential by federal law or rules or state statutes.
- (G)(6) Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Celina City School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item (G) (1) 2. employment listed above.

And the roll being called on its adoption, the vote resulted as follows:

Mrs. Piper: Aye, Mr. Rable: Aye, Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye.

Thereupon, the President declared the resolution adopted.

At 6:24 p.m., the Board went into executive session with the following persons present: The Board Members. After a period of time, Mr. Miller and then Mr. Marbaugh were invited into the executive session.

The President declared the meeting back into regular session at 9:03 p.m.

With no other business, the meeting was adjourned at 9:03 p.m.

Board President

Treasurer