

**CELINA CITY BOARD OF EDUCATION
MAY 22, 2006**

The Celina City Board of Education met in regular session on May 22, 2006 at 8:00p.m. in the lecture hall of the Celina High School. Mr. Rable led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mrs. Hoyng, Mrs. Piper and Mr. Rable answered the roll call. Mr. Gilmore arrived late.

06-21 On a motion by Mrs. Piper, seconded by Mrs. Hoyng, the Board set the agenda.

VOTE: Mr. Fetters: Aye, Mrs. Hoyng: aye, Mrs. Piper: Aye, Mr. Rable: Aye. Approved.

The Class of 2006's Salutatorian and Valedictorian were introduced at the meeting in the celebrate success portion of the meeting
The Board heard reports from Phil Long, CEA President and Carol Henderson, OAPSE president.

06-22 On a motion by Mr. Gilmore, seconded by Mrs. Piper, the Board approved the presentation of the consensus agenda.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the April 24, 2006 regular Board of Education meeting.
2. Approve the checks written for April 2006 of \$2,636,773.41. Total expenditures for April 2006 were \$2,511,781.98.
3. Approve investments for the period. The balance as of May 16, 2006 is \$10,193,970.23.
4. Approve an amended annual appropriation resolution. (Note: only the adjustments to the previous document appear in the minutes.)

<u>1</u>	<u>General Fund</u>	<u>PRESENT</u>	<u>PROPOSED</u>
100	Salary/Wages	\$13,500,000.00	\$13,600,000.00
200	fringe Benefits	\$6,000,000.00	\$5,800,000.00
500	Supplies	\$1,250,000.00	\$1,500,000.00
600	Capital Outlay-New	\$25,000.00	\$100,000.00
700	Capital Outlay-Replacement	\$225,000.00	\$400,000.00
900	Other uses of funds	<u>\$400,000.00</u>	<u>\$700,000.00</u>
	Total	\$21,400,000.00	\$22,100,000.00
	Increase by \$700,000.00		

<u>4</u>	<u>Building Funds</u>		
600	Capital Outlay-New	\$90,929.22	\$101,833.21
	Increase by \$10,903.99		

<u>6</u>	<u>Food Service</u>		
500	Supplies	\$330,000.00	\$350,000.00
	Increase by \$20,000.00		

11 **Construction Services**

400	Purchased Services	\$37,500.00	\$43,000.00
500	Supplies	\$135,000.00	\$130,500.00
800	Other Expenditures	<u>\$6,000.00</u>	<u>\$5,000.00</u>
	Total	\$178,500.00	\$178,500.00

18 Public School Support Fund

800	Other Expenditures	\$15,000.00	\$17,500.00
	Increase by \$2,500.00		

19 Other Local Funds

400	Purchased Services	\$5,000.00	\$3,500.00
500	Supplies	<u>\$15,000.00</u>	<u>\$13,000.00</u>
	Total	\$20,000.00	\$16,500.00
	Decrease by \$3,500.00		

22 Agency Funds

400	Purchased Services	\$400,000.00	\$250,000.00
	Decrease by \$150,000.00		

200 Student Managed Activity Accounts

800	Other Expenditures	\$305,000.00	\$315,000.00
	Increase by \$10,000.00		

300 District Managed Activity Accounts

100	Salary/Wages	\$40,000.00	\$37,500.00
800	Other Expenditures	<u>\$25,000.00</u>	<u>\$27,500.00</u>
	Total	\$65,000.00	\$65,000.00

5. Approval of SM-2 report for April 2006.
6. Approve the amended 5-year Forecast and Assumptions.
7. Resolution allowing the use of the remaining cash balance in 002-9103 HB 264 Debt Service Fund of \$470.22 to pay a different General Fund Debt Service Fund (EPA Note – 002-9101) and close the account at the end of this fiscal year.

Business Manager's Report – Mr. Mike McKirnan

Personnel

1. Recommend approval to hire the following for 2006 summer work, as needed:

Janet Adams	Aaron Bowsher	Brian Dorsten
Jeanette Bachelor	June Scott	Casey Howell
Karen Schott	Mike Carr	Marlene Snider
Karen Knapke	Keith Gudorf	Bob Schwegman
Betty Steinbrunner	Darin Avery	Charlie Monbeck
Janie Overley	Jenny Johnides	Suzanne Kellam

Ginger Luth

Kim Rammel

Nancy Hemmelgarn

Resolution

1. Recommend the Board of Education accept the lowest and best bid from Lee Construction, Delphos, Ohio at the cost of \$68,685. This bid includes all the concrete repair work and the painting as listed in the specifications dated May 1, 2006.

Superintendent's Report – Mr. Matt Miller

Personnel

1. Approve the resignation of Kay Klopfleisch, Ass't marching band.
2. Approve the resignation of Tonya Carey, MS cheer advisor.
3. Approve the resignation of Nikki Etzler, Head volleyball coach.
4. Approve the resignation of Mike Etzler, Ass't volleyball coach.
5. Change of contract for Mandy Vehorn from .50 FTE to 1 FTE.
6. Approve the following personnel for summer school positions, as needed:

Marti Frahm	Bonnie Condry
Kim Gower	Joan Luttmner
Tressie Sigmond	April Albers
Beth Heiby	Rhonda Overman
Carrie Gladhill	Gwen Howell
Chris Menchhofer	Jan Yackey
Kelly Masser	Tonya Carey
7. Approve stipend payment per the Master Agreement for the following teachers who have completed the requirements for Mentor Teacher for the 2005-06 Entry Year Program: (All have Pathwise training)

Lynne Ray	\$500	Jackie Mertz	\$500
Kelly Burden	\$500	Hallie Craven	\$500
Sandy Braun	\$500		
8. Approve stipend payment per the Master Agreement for the Entry Year Committee teacher members who have completed the requirements for the 2005-06 Entry Year Program:

Doug Pittsenbarger	\$200	Pat Franzer	\$200
Carol Hone	\$200		
9. Approve the following personnel for supplemental contracts for 2006-07 SY:
 - a. Bob Schelich, Channel 6 Coordinator CI I 14 yrs
 - b. Jason Luebke, 7th girls basketball CI IV 3 yrs
 - b. Tracey Dammeyer, East IAT CI VIII
 - c. Amy Kaiser, East IAT CI VIII
 - d. Beth Heiby, East IAT CI VIII
 - e. Karen Hays, East IAT CI VIII
 - f. Bonnie Condry, East IAT CI VIII
 - g. Kathy Higgins, East IAT CI VIII
10. Recommend a one year contract for Ryan Jenkins, BS. 0 years experience.

Resolution

1. Recommend approval of seniors who will be graduating May 27, 2006.
2. Resolution authorizing membership in the Ohio High School Athletic Association for the 2006-07 school year.
3. Recommend approval of the K-4 student book fees for 2006-07 SY.
K - \$70 1 - \$70 2 - \$70 3 - \$70 4 - \$70
4. Recommend approval of the Celina Intermediate Parent and Student Handbook for the 2006-07 SY.
5. Recommend approval of the Athletic Director/Attendance Officer job description.

Athletic Director/Attendance Officer

QUALIFICATIONS: a) Valid Ohio administrator certification
b) Previous experience as a coach is desirable
c) Knowledge of the overall operation of the athletic program

REPORTS TO: Superintendent

SUPERVISES: Assists principal in supervision of coaches and others involved in school athletic programs

JOB GOAL: Provide overall leadership, supervision and coordination of all sports programs to provide students worthwhile learning experiences

ATHLETIC DIRECTOR DUTIES AND RESPONSIBILITIES:

- a) Reports to the superintendent of schools and works under the direction of the high school principal to supervise the overall athletic program.
- b) Administers all school district interscholastic policies and procedures as well as the Rules and By-Laws of the Ohio High School Athletic Association.
- c) Evaluates and observes head coaches sufficiently in order to make future recommendations in terms of job expectations and job assignments.
- d) Evaluates all coach candidates for original appointments. The athletic director shall be a member of the selection committee which includes the principal and the superintendent of schools or his designee. The committee shall recommend two or three finalists (if possible) to the superintendent who shall recommend a candidate to the Board of Education.
- e) Makes recommendations for the improvement of facilities to the superintendent and business manager of schools for consideration and referral.
- f) Develops all interscholastic game schedules. Maintain contest contract forms in school files and approves the publication of all schedules.
- g) Contracts all contest officials (Grades 7-12) including those assigned by the Western Buckeye League.
- h) Interprets board policy to coaches.
- i) Resolves conflicts within the ranks of the athletic department.
- j) Seeks ways to support and finance the athletic program.
- k) Submits financial reports to the athletic board and to the Board of Education at the end of each school year.
- l) Makes arrangements for all interscholastic transportation, lodging and meals, as required.
- m) Receives and evaluates equipment requests from authorized coaches. Approves appropriate requests.
- n) Attends all home athletic contests and/or arranges for proper supervision. Coordinate attendance of administrative personnel.
- o) Acts as tournament manager for all league and tournament playoff activities that are assigned to the school district.
- p) Sends reminders of upcoming events to schools and officials.
- q) Cancels or postpones contracted contests, officials and transportation because of weather or other hazardous conditions.
- r) Supervises the middle school athletic personnel and scheduling.
- s) Coordinates and supervises all radio and television broadcasts, as well as the public address system operation at the various games.

- t) Maintains a permanent file of medical examinations, insurance forms, records, parent consent forms, insurance payments, emergency treatment forms, etc., for each participating athlete.
- u) Maintains permanent records for each sport, such as wins and losses, outstanding records, letter-winners, etc.
- v) Maintains a file of all athletic suspensions and expulsions from teams.
- w) Determines scholastic eligibility of all candidates for athletic teams each grading period and for certifying their eligibility on the proper state forms.
- x) Reviews, makes recommendations and forwards coaches' requests to building principal.
- y) Works with coaches to develop the annual athletic budget.
- z) Works with the principal, cheerleading advisors and coaches to schedule athletic assemblies and pep rallies.
- aa) Coordinates the use of other school athletic facilities by school teams outside with the respective building principals.
- bb) Assumes responsibility for game management at all home interscholastic contests and for the accounting and deposit of gate receipts.
- cc) Provides for the cleaning, repairing and storing of all athletic equipment. Maintains an accurate inventory of all equipment.
- dd) Works with school trainer to establish procedures for the management and safe operation of the training room.
- ee) Works with trainer in scheduling medical doctors at home contests and larger athletic events.
- ff) Coordinates use and schedules of athletic facilities for all interscholastic athletic contests. Coordinates set-up of physical plant.
- gg) Plans, organizes and supervises all athletic awards programs with coaches input and coordinates with the principal.
- hh) Promotes publicity for all interscholastic sports, including sports brochures, press, and radio releases for all schools. Assists the FBLA in the preparation of contest programs.
- ii) Coordinates all repair and maintenance activities for varsity athletic fields, track, baseball fields and gymnasiums with the supervisor of maintenance.
- jj) Manages athletic facilities and controls access by all user groups. Hires or makes necessary arrangements to provide ushers, parking, security and other services required by the athletic department.
- kk) Assumes responsibility for assignment of keys to athletic facilities and gymnasias.
- ll) Represents the school at league, conference and state meetings.
- mm) Develops a reasonable and equitable program for the utilization of the concession stands.
- nn) Schedules physical examinations in accordance with the requirements of the Ohio High School Athletic Association, and in cooperation with trainer.
- oo) Develops and implements policies for the operation and supervision of the press boxes.
- pp) Attends and serves as school liaison at all athletic booster club meetings.
- qq) Serves as liaison between the coaches and the athletic booster club.
- rr) Assists in the preparation and distribution of complimentary passes for the school district.
- ss) Reviews the student athletic code of conduct annually.
- tt) Supervises enforcement of athletic code of conduct in conjunction with coaches and building principal.
- uu) Maintains an active student sportsmanship program.
- vv) Evaluates and seeks ways of improving the interscholastic athletic program.
- ww) Presents recommendations for changes in athletic policies to the athletic council. Upon approval by the athletic council these recommendations shall be acted upon by the Board of Education.
- xx) Perform other duties as the principal and/or superintendent of schools may direct.

ATTENDANCE OFFICER DUTIES AND RESPONSIBILITIES:

- a) Confer regularly with the Director of Educational Services regarding attendance matters.
- b) Check whereabouts of students reported in school census but not present in any school.
- c) Assist with supervising conduct within and to and from school, as well as oversee all disciplinary procedures.
- d) Visit places of employment as deemed necessary or as instructed by the Superintendent, and refer any cases in which employment laws appear to be violated.
- e) Cooperate with school personnel, juvenile court, probation officers, and welfare agencies dealing with cases of known, suspected, or probable delinquency on the part of school age persons.
- f) Counsel students who are developing a pattern of truancy.
- g) Advise students and their parents of the educational and legal consequences of attendance law violations.
- h) Supervise the issuance of work permits, age certificates, and similar documents.
- i) Initiate legal action regarding truancy after conferring with affected school personnel.
- j) Strive for improved attendance utilizing Ohio Department of Education publications.
- k) Become familiar with and adhere to all laws pertaining to school attendance found in the Ohio Revised Code.
- l) Perform other duties as the principal and/or superintendent of schools may direct.

Tri Star

- 1. Approve stipend payments for the following teachers for establishing mentoring sites for the Tri Star automotive program and Computer Support program. Funding will come from the Perkins Grant:

Harry McPheron	12 sites @ \$50 each	\$600.00
Jim Dorsten	12 sites @ \$50 each	\$600.00
Brian Stetler	7 sites @ \$50 each	\$350.00

Board Policy:

- 1. EGAC and EGAC-R – Telephone Services

After the presentation and discussion, the Board Members voted as follows to approve all of the Consensus Agenda.

VOTE: Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye, Mr. Fetters: Aye,
Mr. Gilmore: Aye. Approved.

The Board was provided with the following Board Policies to review.

- 1. ACAA and ACAA-R – Sexual Harassment
- 2. EF/EFB – Food Services Management/Free and Reduced-Price Food Services
- 3. JHCB – Inoculations of Students

The Board was updated about the following items:

- A. Gene Green results
- B. Update on Celina City Schools and Celina Police Department searches at Celina High School, Celina Middle School, C.A.L. Center and Tri Star.
- C. Update on district achievement test results.

With no other business, the meeting was adjourned at 8:52 p.m.

Board President

Treasurer

CELINA CITY BOARD OF EDUCATION
JUNE 7, 2006

The Celina City Board of Education met in special session at 6:00 p.m. on June 7, 2006 in the conference room of the Education Complex. Mr. Rable led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Piper and Mr. Rable answered the roll call.

06-23 On a motion by Mr. Gilmore, seconded by Mrs. Piper, the Board set the agenda for the meeting.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye,
Mr. Rable: Aye. Approved.

06-24 EXECUTIVE SESSION – O.R.C. §121.22(G)

Mr. Gilmore moved, Mrs. Piper seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- (G)(1) To consider one or more, as applicable, of the items with respect to a public employee or official:
1. ___Appointment.
 2. ___Employment.
 3. ___Dismissal.
 4. ___Discipline.
 5. ___Promotion.
 6. ___Demotion.
 7. ___Compensation.
 8. ___Investigation of charges/complaints (unless public hearing requested).
- (G)(2) To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- (G)(5) Matters required to be kept confidential by federal law or rules or state statutes.
- (G)(6) Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Celina City School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) listed above.

And the roll being called on its adoption, the vote resulted as follows:

Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye, Mr. Fetters: Aye.

Thereupon, the President declared the resolution adopted.

At 6:03 p.m., the Board went into executive session with the following persons present:
The Board Members, Mr. Miller and Mr. Marbaugh

The President declared the meeting back into regular session at 6:18 p.m.

06-25

Mr. Matt Miller, Superintendent, made the following recommendations:

1. Approve the following supplemental contracts for the 2006-07 SY:
 - a. DeDe Stoner, Head Volleyball Class II 7 yrs
 - b. Tracy Stoner, Assistant Volleyball Class IV 0 yrs
2. Approve a 3-year contract between Celina City Board of Education and the CEA (Celina Education Association).

Motion by Mrs. Hoyng, seconded by Mr. Gilmore.

VOTE: Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye, Mr. Fetters: Aye,
Mr. Gilmore: Aye. Approved.

With no other business, the meeting adjourned at 6:22 p.m.

Board President

Treasurer