

**CELINA CITY BOARD OF EDUCATION  
OCTOBER 17, 2006**

The Celina City Board of Education met in regular session on October 17, 2006 at 8 p.m. in the lecture hall of the Celina High School. Mr. Rable led those in attendance in the Pledge of Allegiance. Mr. Gilmore, Mrs. Hoyng, Mrs. Piper and Mr. Rable answered the roll call. Mr. Fetters was absent.

- 06-38** On a motion by Mr. Gilmore, seconded by Mrs. Piper, the Board set the agenda as adjusted.

During the reception of the public, the Board heard presentation and reports from the Band Teaching staff and their Booster Club on fund raiser activities, Sheila Baltzell on American Education Week, Mr. Rich Nuding on the OAPSE contract and other classified staff activities, and Mr. Miller presented a Media Award from OSBA to Janie Southard of the Daily Standard.

- 06-39** On a motion by Mrs. Hoyng, seconded by Mr. Gilmore, the Board approved the presentation of the consensus agenda as amended.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the September 18, 2006 regular meeting and the October 12, 2006 special meeting.
2. Approval of the checks written for September 2006 of \$2,887,798.81 and total expenditures for September 2006 of \$2,878,894.14.
3. Approval of investments for the period. The balance as of October 2006 is \$11,898,246.61.
4. Approval of an amended annual permanent appropriation resolution:

(Note: Only the adjustments to the previous document appear in the Minutes.)

<u>4</u>	<u>Building Fund</u>	<u>PRESENT</u>	<u>PROPOSED</u>
400	Purchased Services	\$500.00	\$195.00
900	Other Uses of funds	<u>\$7,000.00</u>	<u>-\$770.00</u>
	Total	\$7,500.00	-\$575.00
	Decrease by \$8,075.00		

**35      Severance Fund**

100	Salary/Wages	\$250,000.00	\$400,000.00
	Increase of \$150,000.00		

**459      Ohio Reads**

500	Supplies	\$559.75	\$4,559.75
	Increase by \$4,000.00		

5. Approval of SM-2 for September 2006.
6. Accept a donation for the High School Band of \$2,385 from the Band Boosters.

Business Manager's Report – Mr. Mike McKirnan  
Personnel

1. Recommend approval of the following substitutes for the 2006-07 school year:
 

Sonya Edens	Steve Link
Ginger Luth	Amy Hemmelgarn
Rebecca Dale	Rebecca Cooley
Joanne Foulkes	
2. Change of contract for Kim Cron from teacher assistant – 187 days/7 hrs to teacher assistant – 187 days/6.5 hrs, effective 8/23/06.
3. Change of contract for Carol Henderson (2<sup>nd</sup> job) from Head Start bus aide – 135 days/1.5 hrs to educational aide – 187 days/2.25 hrs, effective 8/23/06.
4. Change of contract for Vicki Kramer from teacher assistant – 187 days/7.25 hrs to teacher assistant – 187 days/7 hrs, effective 08/23/06.
5. Change of contract for Sue Kuess from Head Start teacher assistant – 161 days/7.75 hrs to cafeteria worker – Step 6/186 days/2 hrs, effective 08/23/06.
6. Change of contract for Karen Chandler from cafeteria worker – 186 days/3 hrs to cafeteria worker – 186 days/4 hrs, effective 08/23/06.
7. Change of contract for Sue Garwood from cafeteria worker – 186 days/2 hrs to cafeteria worker – 186 days/3 hrs, effective 08/23/06.
8. Change of contract for Deb Hole from Head Start Bus Driver – 138 days/5 hrs to Bus Driver – 187 days/full route, effective 08/23/06.
9. Change of contract for Cindy Dorsten from Educational Aide – 187 days/5.5 hrs to Head Start Teacher Assistant – Step 6/161 days/7.75 hrs, effective 09/11/06.
10. Change of contract for Karla Stiverson from Head Start Bus Aide – 135 days/6 hrs to Head Start Bus Driver – Step 2/138 days/6 hrs (as needed), effective 09/11/06.
11. Due to reduction in force, change of contract for Pam Young from office aide – 187 days/6.5 hrs to Head Start Bus Aide – Step 10/135 days/6 hrs(as needed), effective 09/11/06.
12. Change of contract for Angie Stoner-teacher assistant – 187 days/3 hrs to teacher assistant – 187 days/4 hrs, effective 10/18/06.
13. 60 day probationary contract for Deborah Hoersting, Head Start Bus Driver – Step 2/138 days @ 5.5 hrs plus 30 Fridays @ 3 hrs (as needed), effective 09/25/06.

**Resolution**

1. Approve the classified substitute pay scale and summer work rates, effective November 1, 2006.

	<u>Was</u>	<u>Changed to</u>
Secretary (001-2421)	\$7.00 per hour	\$7.50 per hour
Library Aide (001-2222)	\$7.00 per hour	\$7.50 per hour
Educational Aide (001-2190)	\$7.00 per hour	\$7.50 per hour
Bus Aide (001-2830)	\$7.00 per hour	\$7.50 per hour
Cafeteria Worker (006-3120)	\$7.00 per hour	\$7.50 per hour
Custodian/Non maintenance (001-2700)	\$7.50 per hour	\$8.50 per hour
Assistant Bus Mechanic (001-2840)	\$8.50 per hour	\$9.00 per hour
Office Aide (001-2421)	\$7.00 per hour	\$7.50 per hour
Bus Driver (001-2829)	\$22.00 per trip	No change
Teacher Assistant (001-2214)	\$7.00 per hour	\$7.50 per hour
Van Driver (001-2821)	\$7.50 per hour	\$8.00 per hour

**HEAD START/PUBLIC PRE-SCHOOL SUB PAY SCALE**

	<u>Was</u>	<u>Changed to</u>
Secretary	\$7.00 per hour	\$7.50 per hour
All Aides/Classroom Assistants	\$7.00 per hour	\$7.50 per hour

Bus Driver	\$9.00 per hour	\$9.50 per hour
Cafeteria Worker	\$7.00 per hour	\$7.50 per hour
Office Aide	\$7.00 per hour	\$7.50 per hour
Aide as Teacher - Above regular wage	\$1.50 per hour	No change
Substitute Teacher	\$10.00 per hour	No change

**SUMMER WORK RATES**

	<u>Was</u>	<u>Changed to</u>
Summer Help	\$9.25 per hour	\$9.75 per hour
Student Summer Help (under 21)	\$7.00 per hour	\$7.50 per hour

Superintendent's Report – Mr. Matt Miller

Personnel

1. Approve the following substitutes for the 2006-2007 SY:
 

Karen Balster	Paul Klosterman
Tracy Brewer	Dustin Knapke
Abbie Dicke	Amanda Lehmkuhl
Abby Fourman	Craig Sammetinger
Ann Geier	Jennifer Stephenson
Ann Giesige	Jason Stover
Jill Griesdorn	Thomas Tallman
Karla Hirschfeld	Jodi Wehrman
Cheryl Klosterman	
2. Approve the following supplemental contracts for the 2006-07 school year:
  - a. Ryan Jenkins, 7<sup>th</sup> grade boys basketball – Class IV 0 yrs exp
3. Approve a \$200 stipend payment to Pat Franzer a 2005-06 Entry Year Committee member.
4. Approve a change of contract for the following pupil activity program:
  - a. Deb Stetler, Assistant Marching Band – 3 extended service days from BA-0 years experience to MS 7 yrs experience.

Resolution

1. Approve a 3-year contract between the Celina City Board of Education and Ohio Association of Public School Employees (OAPSE)  
 Highlights: Three year contract 2.75%, 2.50%, 2.25% salary increases per year.  
 Employee fringe benefit participation changed from fixed dollar to a percentage of cost.  
 Miscellaneous language changes
2. Approve a modified Executive Secretary Compensation Plan to include the Tri Star Secretary.

Part I – Base Salary

	2006-2007	2007-2008	2008-2009
Level 1	29,823	30,571	31,258
Level 2	30,719	31,487	32,196
Level 3	31,641	32,431	33,162
Level 4	32,590	33,404	34,157
Level 5	33,567	34,407	35,181

Salary schedule effective with the first pay of August.

Payments will be made over twenty four pays. Pay dates will be the tenth and twenty-fifth of each month.

All payments will be made direct bank deposit (ACH).

#### Part II – Responsibility Factor

Superintendent Secretary (260 days)	1.10
Special Education Secretary (260 days)	1.05
Administrative Technology Assistant (260 days)	1.05
Treasurer’s Secretary (260 days)	1.00
Business/Reception Secretary (260 days)	1.00
Tri Star Secretary (260 days)	1.00
Food Service Assistant (210 days)	0.95

#### Part III – Level Placement and Advancement

Executive Secretaries will be placed on the level deemed most appropriate by the Superintendent.

The Executive Secretaries will only advance at the Superintendent’s discretion. The Superintendent will consider experience, performance, and individual accomplishments when considering level placement. At no time will the Executive Secretaries be reduced in level placement.

#### Part IV – Benefits

Executive Secretaries will have the option of enrolling in any of the following fringe benefits. The listing below indicates the fringe benefits available and the employee’s participation cost if the benefit is taken.

<u>Medical Benefits</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>
Individual Coverage	\$7.00/month	7.75/month	8.50/month
Family Coverage	\$14.00/month	15.50/month	17.00/month
<u>Prescription Benefits</u>			
Individual Coverage	\$2.50/month	3.00/month	3.50/month
Family Coverage	\$5.00/month	6.00/month	7.00/month
<u>Dental Benefits</u>			
Individual Coverage	\$.75/month	1.00/month	1.25/month
Family Coverage	\$1.50/month	2.00/month	2.50/month

The Executive Secretaries have the option to opt-out of the medical insurance benefits and receive 15% of annual medical premium. The Executive Secretary must request this opt-out option during the annual open enrollment period (November) for benefits of each year. Provided that the Executive Secretary has remained without the medical benefits, this opt-out payment will be made during October of the following year just prior to the next open enrollment period.

The Executive Secretaries will be eligible to enroll in a Board provided, \$25,000 life insurance policy.

Executive Secretaries will have the option to participate in the optical reimbursement program as provided to all other regular employees of the district.

#### Part V – Leaves

Vacation leave will be based upon total service to the district. Vacation will be deemed earned based upon completed service as of August 1<sup>st</sup> of each year and based upon the following chart:

1-8 years of service	2 weeks
9-17 years of service	3 weeks
18+ years of service	4 weeks

The vacation use period is September 1 through August 31 of each year. Vacation may not be carried over except with the written permission of the Superintendent.

(\*210 day employees are not eligible for vacation)

Executive Secretaries are entitled to the other leave benefits as provided all other classified employees.

#### Part VI – Holidays

Executive Secretaries shall be entitled to the following holidays:

Labor Day	New Year's Day
Thanksgiving Day	Martin Luther King Day
Day after Thanksgiving	President's Day
Christmas Eve	Good Friday
Christmas Day	Memorial Day
New Year's Eve	Independence Day (July 4 <sup>th</sup> )

(\*210 day employees are not eligible for the Independence Day Holiday)

#### Part VII – Longevity Credit

For years of service to the Celina City Schools, the Executive Secretary shall be paid longevity on the following schedule:

2-9 years of service	\$ 50.00
10-14 years of service	\$100.00
15-19 years of service	\$150.00
20-24 years of service	\$200.00
25-29 years of service	\$250.00
30+ years of service	\$300.00

#### Part VIII – Professional Growth

Executive Secretaries will be reimbursed up to \$400.00 per year for professional growth or workshops and courses that are approved by their direct supervisor and enhance one's skills to perform one's duties.

Executive Secretaries will have their dues paid for their local and state organizations up to \$300.00 per year.

#### Part IX – Calamity Day

Any 260 day Executive Secretary will receive one hour of additional vacation time for each hour worked on a calamity day. There is a limit of 40 hours (5 vacation days) and is limited to hours worked on the first five calamity days of each school year. Executive

Secretaries not working their complete shift on any additional calamity days will be required to use leave time unless directed not to come to work by the Superintendent.

3. Approve a 3-year contract for Sue Eichenauer, Tri Star Secretary, Level 1; Executive Secretary Compensation Plan; 260 days, effective 10/17/06.
4. Approve the following overnight trip:
  - a. High School Biology 9 trip to Chicago – March 8 & 9, 2007.
5. Approve the Memorandum of Understanding between the Celina City Board of Education and Ohio Association of Public School Employees (OAPSE) Local #457.

This Memorandum of Understanding is entered into on the 17th day of October 2006, by and between the Celina City School District Board of Education (“Board”) and the Ohio Association of Public School Employees Local 457 (“Association”).

WHEREAS, the Board and Local 457 have negotiated a successor Negotiated Agreement to the Agreement which expired on June 30, 2006; and

WHEREAS, as part of the new Negotiated Agreement, Section M from Article XXIX (Insurance) was deleted; and

WHEREAS, the intent of this Memorandum of Understanding is to mitigate the impact of the deletion of Section M on the sole bargaining unit member affected.

NOW, THEREFORE, THE PARTIES AGREE:

Section 1. Notwithstanding the deletion of Section M from article XXIX (Insurance) of the Negotiated Agreement, such section shall be deemed to be in full force and effect for one member of the bargaining unit, Carey Huston, for at least the duration of the new Negotiated Agreement in effect from July 1, 2006 through June 30, 2009.

Section 2. In all other respects, all bargaining unit members are subject to the terms of the new Negotiated Agreement, having a term of July 1, 2006 through June 30, 2009.

6. Approve the monthly Head Start Program Reports.
7. Tri Star
  1. Accept the articulation agreement with the University of Northwestern Ohio.
  2. Accept an anonymous donation of two presses:
    - a. AB Dick Press – Value \$20,000
    - b. Heidelberg Press – Value \$25,000

With no items being removed from the amended consensus agenda, the vote to approve the agenda was taken.

VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye.  
Approved.

In other business, the five year forecast, spreadsheet assumptions and written assumptions were presented. After a discussion of the forecast and noting a deficit projected balance in the last year of the forecast, the Board moved to approve the forecast as required.

Motion by Mrs. Piper, seconded by Mr. Gilmore.

VOTE: Mrs. Hoyng: Aye, Mrs. Piper: Aye, Mr. Rable: Aye, Mr. Gilmore: Aye.  
Approved.

The following other items were discussed or noted to the Board.

1. Partnership Agreement with Ohio Department of Education and Regional School Improvement Team.
2. Value – Added Analysis
3. Project Lead the Way
4. All Boards Meeting – Wednesday, January 31, 2007
5. High School boiler repairs

With no other business, the meeting was adjourned at 9:00 p.m.

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Board President

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Treasurer