

**CELINA CITY SCHOOLS
RECORDS COMMISSION
OCTOBER 18, 2010**

The Celina City School's Records Commission met on October 18th, 2010 at 5:30 p.m. in the lecture hall of the High School. Mrs. Paulus, Mr. Miller and Mr. Marbaugh answered the roll.

The commission met to consider proposed revisions in the retention schedule due to the Ohio Historical Society's rejection of the proposed revisions that were approved by this commission in June of 2010.

The section 5501 regarding general correspondence is being revised to match the language recommended by Government records Archivist.

RC 10-2 On a motion by Mrs. Paulus, seconded by Mr. Miller, the commission approved the adoption of an amended Schedule of Records Retention and Disposal for all building sites.

VOTE: Mrs. Paulus: Aye, Mr. Miller: Aye, Mr. Marbaugh: Aye. Approved.

With no other business, the commission adjourned at 5:35 p.m.

Commission Chairman

Treasurer

**CELINA CITY BOARD OF EDUCATION
OCTOBER 18, 2010**

The Celina City Board of Education met in regular session in the lecture hall of the Celina High School on October 18, 2010 at 6:00 p.m. Mrs. Paulus led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mr. Gilmore, Mrs. Hoyng, Mrs. Paulus and Mrs. Piper answered the roll call.

10-33 The Board on a motion by Mr. Gilmore, seconded by Mrs. Piper, set the agenda as presented.

VOTE: Mr. Fetters: Aye, Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye,
Mrs. Piper: Aye. Approved.

The Board heard a report from Kay Klopfleisch, Co-CEA President, about the Race to the Top process.

10-34 The Board on a motion by Mrs. Hoyng, seconded by Mr. Gilmore, approved the presentation of the consensus agenda.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the September 20, 2010 regular board meeting.
2. Approve checks written in September 2010 of \$3,349,456.92. Total expenditures for September 2010 were \$3,153,433.02.
3. Approve investments for the period. The balance as of October 13, 2010 is \$16,222,274.42.

4. Approve adjustments to the FY 10 permanent appropriation resolution. (Note: only the adjustments to the prior document appear in the Minutes).

<u>1</u>	<u>General Fund</u>	<u>PRESENT</u>	<u>PROPOSED</u>
600	Capital Outlay	\$975,000.00	\$993,920.00
700	Capital Outlay-replacement	<u>\$25,000.00</u>	<u>\$6,080.00</u>
	Total	\$1,000,000.00	\$1,000,000.00

11 House Construction Account

400	Purchased Services	\$45,000.00	\$60,000.00
500	Supplies	<u>\$160,000.00</u>	<u>\$145,000.00</u>
	Total	\$205,000.00	\$205,000.00

20 Pre School Local Funds

500	Supplies	\$1,500.00	\$1,150.00
800	Other Expenditures	<u>\$0.00</u>	<u>\$350.00</u>
	Total	\$1,500.00	\$1,500.00

300 District Managed Student Activities

600	Capital Outlay-New	\$35,000.00	\$40,000.00
700	Capital Outlay-Replacement	<u>\$5,000.00</u>	<u>\$0.00</u>
	Total	\$40,000.00	\$40,000.00

525 Head Start

100	Salary/Wages	\$299,456.80	\$284,456.80
200	Fringe Benefits	\$166,802.99	\$151,802.99
400	Purchased Services	\$31,345.93	\$51,345.93
500	Supplies	<u>\$40,018.35</u>	<u>\$30,018.35</u>
	Total	\$537,624.07	\$517,624.07

Decrease by \$20,000.00

5. Approve the SM-1 for Fiscal 2011.
 6. Approve the September 2010 SM-2.
 7. Approval of activity budgets:
 a. Head Start Staff 019-9130
 b. Spirit Squad 200-9256
 8. Acceptance of donations:

<u>FROM</u>	<u>AMOUNT</u>	<u>FOR</u>
Mercer County Bar Association	\$920.	8 th grade D.C. Trip

Assistant Superintendent's Report – Mr. Kevin Mast

Personnel

1. Recommend approval of the following classified substitute for the 2010-11 SY:

Paul Bonvillian
Karen Riesen
Jeanette Tindall

Tessie Collins
Terri Rodriguez

Scott Dicke
Tina Stansberry

2. Recommend approval of the resignation of Cathy Owens, Head Start Bus Aide, effective 10/05/10.
3. Recommend approval of the resignation of Dee Jackson, Teacher Assistant, effective 10/29/10.
4. Recommend a change of contract for Ashley Imwalle, requests 8 deduct days 09/23/10 thru 10/04/10.
5. Recommend a change of contract for John Houts, from Head Start bus driver, Step 3/138 days/6 hrs to regular bus driver, 187 days/3 years experience, effective 08/25/10.
6. Recommend a change of contract for Kim Koesters, cafeteria worker, from Step 7/186 days/3 hours to Step 7/186 days/5 hours, effective 08/25/10.
7. Recommend a change of contract for Dianna Bruns, cafeteria cook, from Step 15/186 days/6 hours to Step 15/186 days/6.5 hours, effective 08/30/10.
8. Recommend approval of a 60-day probationary contract for Pam Faller, teacher assistant, Step 0/187 days/6.75 hours, effective 10/05/10.
9. Recommend approval of a 60-day probationary contract for Denise Davenport, teacher assistant, Step 0/187 days/5 hours, effective 10/18/10.
10. Recommend approval to hire Michelle Sharpe, bus aide (2nd job), Step 3/187 days/5 hours, effective 08/25/10, completed 30-day probation.
11. Recommend approval of Bev Fetter's application for disability retirement, effective 10/01/10.

Resolution

1. Recommend approval of the resolution between the Celina City Board of Education and the Ohio Association of Public School Employees Local #457 which provides for a reduction in the number of classified employees in the school district due to abolishment of positions, lack of funds or lack of work.

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 were complied with for the meeting.

WHEREAS, the current negotiated agreement between the Board of Education and the Ohio Association of Public Employees Local #457 provides for a reduction in force of classified employees due to abolishment of positions, lack of funds or lack of work; and WHEREAS, the Board finds and determines that the District requires a reduction in the number of classified employees is required due to the abolishment of a positions, lack of funds or lack of work; and

WHEREAS, the Superintendent has made a recommendation for a reduction in various classifications which the Board finds to be reasonable.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The following classified positions are hereby eliminated by reduction in force, effective September 13, 2010.

<u>JOB CLASSIFICATION</u>	<u>LOCATION</u>	<u>NO. OF POSITIONS</u>	<u>DAYS</u>	<u>NO. OF HOURS</u>
1. Head Start bus driver	Bus garage	1	138	7
2. Head Start bus driver	Bus garage	1	138	5.5

Section 2. Based upon the abolishment of these positions as set forth in Section 1, the following employees are laid off, effective September 13, 2010:

1. Lin McAfee
2. Melynda Whitlock

Section 3. The Treasurer is directed to furnish the affected employee with written notice of this action on behalf of the Board.

Section 4. The Board of Education has taken this action in compliance with all open meeting requirements of O.R.C. §121.22 and the Board's implementing rules.

Superintendent's Report – Mr. Matt Miller

Personnel

1. Recommend approval of the following certified substitutes for the 2010-2011 SY:

Jennifer Alig	Beth Fullenkamp	Nicholas Sammentinger
Jay Borchers	Ann Grisez	Elizabeth Schoenherr
Diane Bruns	Amy Hess	Stephanie Stammen
Morgan Cox	Tracy Knapke	Lauren Tuente
Stacy Cummings	Danielle Laux	
Katie Dickerson	Amy Moeller	
2. Recommend approval of the following personnel for the Bulldog Academy for the 2010-11 SY:

Brooke Swaney – teacher	Angela Knapschaefer – teacher
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3. Recommend 25 extended days for Rose Post for the 2010-11 school year, due to an extended day schedule.
4. Recommend approval to hire Pam Rasaweher as an ELL tutor for the 2010-11 SY.
5. Recommend approval of the following non-staff personnel for the Pupil Activity Program contracts for the 2010-11 SY:

Tom Braun, 8 th girls basketball coach	Class IV	0 years experience
Mick Gabes, Assistant swim coach	Class IV	0 years experience
6. Recommend approval of Brennen Bader as a volunteer boy's basketball coach for the 2010-11 school year.

Resolution

1. Recommend approval of the 2010-11 tuition rate of \$4,989.93.

Head Start:

1. Presentation – 2010 Community Assessment
2. Recommend approval of the 2010 Community Assessment.

After discussion of the consensus agenda, Mrs. Paulus called for vote.

VOTE: Mr. Gilmore: Aye, Mrs. Hoyng: Aye, Mrs. Paulus, Mrs. Piper: Aye,
Mr. Fetters: Aye. Approved.

Mr. Miller provided the Board with an update on his thoughts for technology for the district in the future.

Mr. Marbaugh presented the five year forecast and written assumption to the Board as required by rule.

10-35 After discussion of the forecast, Mr. Gilmore moved and Mrs. Piper seconded the adoption of the forecast and assumptions.

VOTE: Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mrs. Piper: Aye, Mr. Fetters: Aye,
Mr. Gilmore: Aye. Approved.

With no other business, the meeting was adjourned at 6:44 p.m.

Board President

Treasurer