

**CELINA CITY BOARD OF EDUCATION
SEPTEMBER 20, 2010**

The Celina City Board of Education met on regular session in the lecture hall of the Celina High School on September 20, 2010 at 6:00 p.m. Mrs. Paulus led those in attendance in the Pledge of Allegiance. Mr. Fetters, Mrs. Hoyng, Mrs. Paulus and Mrs. Piper answered the roll call. Mr. Gilmore was absent.

10-31 On a motion by Mrs. Hoyng, seconded by Mrs. Piper, the Board set the agenda as adjusted.

VOTE: Mr. Fetters: Aye, Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mrs. Piper: Aye. Approved.

10-32 The Board, on a motion by Mrs. Piper, seconded by Mrs. Hoyng, approved the presentation of the consensus agenda.

Treasurer's Report – Mr. Mike Marbaugh

1. Approve the minutes of the August 16, 2010 regular meeting.
2. Approve checks written in August 2010 of \$3,374,088.27. Total expenditures for August 2010 were \$2,997,903.36.
3. Approve investments for the period. The balance as of September 15, 2010 is \$17,468,471.90.
4. Approve adjustments to the FY 11 appropriation resolution.

<u>1</u>	<u>General Fund</u>	<u>PRESENT</u>	<u>PROPOSED</u>
100	Salary/Wages	\$10,000,000.00	\$16,000,000.00
200	Fringe Benefits	\$5,000,000.00	\$7,000,000.00
600	Capital Outlay (This used to be new only)	\$500,000.00	\$975,000.00
700	Capital Outlay-Replace(being phased out)	\$500,000.00	\$25,000.00
900	Other Uses of Funds	<u>\$750,000.00</u>	<u>\$1,000,000.00</u>
	Total	\$16,750,000.00	\$25,000,000.00
	Increase by \$8,250,000.00		

<u>3</u>	<u>Permanent Improvement</u>		
600	Capital Outlay	\$50,000.00	\$75,000.00
700	Capital Outlay-Replacement	<u>\$125,000.00</u>	<u>\$100,000.00</u>
	Total	\$175,000.00	\$175,000.00

<u>6</u>	<u>Cafeteria</u>		
100	Salary/Wages	\$300,000.00	\$450,000.00
200	Fringe Benefits	\$200,000.00	\$250,000.00
600	Capital Outlay	\$10,000.00	\$35,000.00
700	Capital Outlay-Replacement	<u>\$25,000.00</u>	<u>\$0.00</u>
	Total	\$535,000.00	\$735,000.00
	Increase by \$200,000.00		

11 Special Enterprise Fund House

400	Purchased Services	\$25,000.00	\$45,000.00
500	Supplies	\$175,000.00	\$160,000.00
600	Capital Outlay	<u>\$30,000.00</u>	<u>\$25,000.00</u>
	Total	\$230,000.00	\$230,000.00

20 Local Public Preschool Funds

400	Purchased services	\$1,000.00	\$2,500.00
700	Capital Outlay-Replacement	<u>\$2,000.00</u>	<u>\$0.00</u>
	Total	\$3,000.00	\$2,500.00
	Decrease by \$500.00		

22 Agency Funds

600	Capital Outlay	\$100,000.00	\$160,000.00
700	Capital Outlay-Replacement	<u>\$75,000.00</u>	<u>\$15,000.00</u>
	Total	\$175,000.00	\$175,000.00

300 District Managed Activities

600	Capital Outlay	\$15,000.00	\$35,000.00
700	Capital Outlay-Replacement	\$25,000.00	\$5,000.00
900	Other Uses of Funds	<u>\$20,000.00</u>	<u>\$2,500.00</u>
	Totals	\$60,000.00	\$42,500.00
	Decrease by \$17,500.00		

439 Public Preschool

100	Salary/Wages	\$43,981.85	\$44,159.77
200	Fringe Benefits	\$14,120.17	\$14,517.68
400	Purchased Services	\$822.43	\$550.00
500	Supplies	<u>\$803.00</u>	<u>\$500.00</u>
	Total	\$59,727.45	\$59,727.45

516 Title 6-B

100	Salary/Wages	\$467,904.61	\$421,298.64
200	Fringe Benefits	\$225,823.50	\$196,838.66
400	Purchased Services	\$170,809.40	\$130,210.95
500	Supplies	\$72,228.59	\$68,322.32
600	Capital Outlay	<u>\$25,755.43</u>	<u>\$21,755.43</u>
	Total	\$962,521.53	\$838,426.00
	Decrease by \$124,095.53		

524 Perkins Vocational Education

100	Salary/Wages	\$67,488.47	\$70,450.56
200	Fringe Benefits	\$21,956.04	\$23,249.44
400	Capital Outlay-New	\$10,670.91	\$7,721.42
500	Capital Outlay-Replacement	<u>\$9,313.42</u>	<u>\$8,907.42</u>
	Total	\$109,428.84	\$110,328.84
	Increase by \$900.00		

525 Federal Head Start

600	Capital Outlay-New	\$2,279.80	\$5,966.00
700	Capital Outlay-Replacement	\$2,993.20	-\$318.00
800	Other Expenditures	<u>\$500.00</u>	<u>\$1,250.00</u>
	Total	\$5,773.00	\$6,898.00
	Increase by \$1,125.00		

572 Title 1

100	Salary/Wages	\$290,184.51	\$283,094.62
200	Fringe Benefits	\$157,807.92	\$156,312.06
400	Purchased Services	\$29,211.00	\$23,009.64
500	Supplies	\$20,457.34	\$14,699.95
600	Capital Outlay	<u>\$15,000.00</u>	<u>\$5,750.00</u>
	Total	\$512,660.77	\$482,866.27
	Decrease by \$29,794.50		

584 Drug Free Schools

400	Purchased Services	\$1,385.58	\$0.00
	Decrease by \$1,385.58		

587 Handicapped Preschool

100	Salary/Wages	\$13,250.00	\$12,650.00
200	Fringe Benefits	\$6,100.00	\$6,000.00
400	Purchased Services	\$18,596.15	\$15,182.91
500	Supplies	<u>\$4,000.00</u>	<u>\$3,375.39</u>
	Total	\$41,946.15	\$37,208.30
	Decrease by \$4,737.85		

590 Title II-A

100	Salary/Wages	\$94,579.75	\$93,668.07
200	Fringe Benefits	\$28,659.98	\$29,686.10
400	Purchased Services	<u>\$25,114.44</u>	<u>\$25,000.00</u>
	Total	\$148,354.17	\$148,354.17

599 Other Federal Grants (21st Century)

100	Salary/Wages	\$123,483.03	\$119,896.00
200	Fringe Benefits	\$26,180.17	\$22,777.09
400	Capital Outlay-New	\$272.02	\$200.00
500	Capital Outlay-Replacement	<u>\$9,480.03</u>	<u>\$9,105.06</u>
	Total	\$159,415.25	\$151,978.15
	Decrease by \$7,437.10		

5. Approve the August 2010 SM-2.

6. Acceptance of donations:

<u>FROM</u>	<u>AMOUNT</u>	<u>FOR</u>
Midwest Logistics	\$6,000	Scoreboard
Speck Shots	\$2,000.	Scoreboard
Celina Booster/American Legion	\$4,000	Scoreboard

7. Approval of transfers of funds from General Fund to EMIS 10 of \$486.30 to close account.

8. Resolution to the Board for TIF funding for Permanent Improvement.

WHEREAS, the Celina City Board of Education has entered into Tax Increment Financing agreements with the City Of Celina:

WHEREAS, as part of the those agreements, the City of Celina has agreed to compensate the Celina City Board of Education, in the amount twenty –five percent of all funds received from those agreements:

WHEREAS, it was intention of the Celina City Board of Education to use the revenue that it receives from these agreements to establish a Permanent Improvement fund:

A Permanent Improvement is defined as any building acquisition, renovation, construction or repair necessary to maintain or improve the districts operations. Additionally, equipment purchased to maintain the operations of the district is included. These items are expected to add or have a minimum useful life of five years for the district.

BE IT RESOLVED, that the Treasurer is hereby directed to place the funds received from these agreements into a Permanent Improvement Fund. The Treasurer is also directed to insure that all funds received since the initial Tax Increment Financing agreement in Fiscal Year 2005 have been placed in this fund.

9. Recommend approval to advance funds of \$200,000 to the house construction account.

Assistant Superintendent's Report – Mr. Kevin Mast

Personnel

1. Recommend approval of the following substitutes for the 2010-11 school year:

Jenine Bertke	Anna Braun	Cheryl Davis
Rebecca Gast	Joanne Highley	Dawna Koesters
Kevin Kramer	Samantha Meyer	Victoria Nuding
Meredith Steinke		

2. Recommend approval of the resignation of Angie Sutter, Cafeteria worker, resigned before she started her 60-day probation.

3. Recommend approval of the resignation of Vicki Goff, Cafeteria worker, effective 08/19/10.

4. Recommend approval of the resignation, due to retirement after 12 years of service, of Susan K Luth, cafeteria cook, effective 01/01/11.

5. Recommend approval to hire Bob Rausch, custodian, Step 2/260 days/4 hours, effective 06/16/10, completed 60-day probation period.

6. Recommend approval of a 60-day probationary contract for Deb Uhlenhake, cafeteria worker, Step 0/186 days/2 hours, effective 08/25/10.
7. Recommend approval of a 60-day probationary contract for Cynarra Yaney, cafeteria worker, Step 0/186days/2 hours, effective 09/14/10.
8. Recommend approval of a leave of absence for Bev Fetters, effective 09/07/10.
9. Recommend approval of a request for a deduct day for Karen Chandler on November 23, 2010.
10. Recommend approval of a request for a deduct day for Deb Hoersting on November 17, 2010.
11. Recommend approval of a request for deduct days for Sandy Feltz, as needed, for family medical needs.
12. Recommend an employee request for a change of contract for Deb Uhlenhake, cafeteria worker, from 186 days/2 hours to 186 days/1.75 hours.

Resolution:

1. Recommend approval of the resolution between the Celina City Board of Education and the Ohio Association of Public Employees Local #457 which provides for a reduction in the number of classified employees in the school district due to abolishment of positions, lack of funds or lack of work.

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 were complied with for the meeting.

WHEREAS, the current negotiated agreement between the Board of Education and the Ohio Association of Public Employees Local #457 provides for a reduction in force of classified employees due to abolishment of positions, lack of funds or lack of work; and WHEREAS, the Board finds and determines that the District requires a reduction in the number of classified employees is required due to the abolishment of a positions, lack of funds, or lack of work; and

WHEREAS, the Superintendent has made a recommendation for a reduction in various classifications which the Board finds to be reasonable.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The following classified positions are hereby eliminated by reduction in force, effective August 1, 2010.

<u>JOB CLASSIFICATION</u>	<u>LOCATION</u>	<u>NO. OF POSITIONS</u>	<u>DAYS</u>	<u>NO. OF HOURS</u>
1. Educational Aide	High School	1	187	7

Section 2. Based upon the abolishment of these positions as set forth in Section 1, the following employee is laid off, effective August 1, 2010:

1. Jane Springer

Section 3. The Treasurer is directed to furnish the affected employee with written notice of this action on behalf of the Board.

Section 4. The Board of Education has taken this action in compliance with all open meeting requirements of O.R.C. §121.22 and the Board's implementing rules.

Superintendent's Report – Mr. Matt Miller

Resolution

1. Recommend approval of a new supplemental position of: Percussion Instructor – Class III.

Building/Facility: Various District School Buildings - Department: Music
Reports to: Band Directors
Employment status: Temporary/Part-time
FLSA Status: Exempt
Description Provide individual and sectional instruction for percussion students at all levels

NOTE: The below lists are not ranked in order of importance

Essential Functions:

- Ensure safety of students
- Assist with beginning percussionist
- Increase time on task for all students
- Provide individual and small-group instruction to percussion students
- Establish a year long Percussion Ensemble
- Expand current curriculum
- Assist with Middle School percussionist
- Assist with High School percussionist
- Prepare advanced high school percussionist for college level study
- Prepare all instrumental units for performances
- Plan and schedule practices
- Provide for security, safety and discipline of students, instruments, music and band area
- Prepare students for solo, ensemble and band contests
- Provide instrumental lessons to students
- Make public contacts with tact and diplomacy
- Maintain respect at all times for confidential information
- Interact in a positive manner with staff, students and parents
- Promote good public relations by personal appearance, attitude and conversation
- Attend meetings and in-services as required
- Respond to routine questions and requests in an appropriate manner

Other Duties and Responsibilities:

- Attend and supervise all athletic events in which band participates
- Coordinate and conduct band participation in athletic events
- Develop percussion curriculum and expand the opportunities for high school percussion students
- Enhance percussion curriculum
- Prepare and supervise contest functions/events including parades, community events, etc.
- Improve overall band performance
- Interact with superintendent and/or board of education and present information as requested
- Perform other duties as assigned by the school principal

Qualifications:

- Bachelor's degree (B.A.) or equivalent from a four-year college or university
- One to two years related experience
- Appropriate State of Ohio certification/license
- Such alternatives to the above qualifications as the Superintendent and/or Board of Education may find appropriate

Required Knowledge, Skills, and Abilities:

- Ability to work effectively with others
- Ability to communicate ideas and directives clearly and effectively both orally and in writing
- Effective, active listening skills
- Organizational and problem-solving skills
- Ability to arrange music

Equipment Operated:

- Telephone
- Computer/printer
- Copier
- Motor vehicle
- Fax machine
- Musical instruments
- Drum repair tools

Additional Working Conditions:

- Occasional exposure to blood, body fluids and tissue
- Occasional operation of a vehicle in inclement weather conditions
- Occasional interaction among unruly children
- Occasional requirement to travel
- Frequent evening/weekend/summer work
- Occasional requirement to perform duties in inclement weather conditions, e.g., snow, rain, heat, cold, etc.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.

2. Recommend approval of new job descriptions from Whittle Consulting.

Personnel

1. Recommend approval of the following substitutes for the 2010-11 school year:

Karen Balster	Dan Hemmelgarn	Pamela Rasaweher
Jennifer Bernard	Louisa Hemmelgarn	Mara Rindler
David Bertke	Mark Hibner	Janice Rogers
Jillian Beyke	Kasandra Holstad	Kelly Rose
Julie Billenstein	Lacy Howell	Bethany Rutschilling
Adam Borges	Kurt Huelsman	Amanda Sampson
Amanda Bruce	Joyce Johnson	Julie Sanning
Jennifer Brooks	Valerie Jutte	Amanda Schoenherr
Abby Bushman	Russell Kill	Martin Schoenherr
Mike Carr	Paul Klosterman	Krista Schulze
Tracy Crouch	Julie Kunk	Linda Schwegman
Katie Dickerson	Stephanie Larmore	Brad Siebert
Kristin Donawerth	Caitlyn Lay	Amanda Smith
Steve Drees	Cami Lefeld	Emily Staley
Jill Dull	Kayla Lefeld	Clinton Steinbrunner
Sara Fast	Michael Maag	Sarah Stout
Aaron Fisher	Raeanne Marsee	Havilah Tonkin
Patricia Franzer	Jamie McClurg	Brooks Topp
Jared Fuelling	Carol Mertz	Tim Tuttle
Mary Gaerke	Matt Mestemaker	Lisa Uhlenhake
William Goodwin	Shelly Morris	Amy Welling
Brad Green	Marilyn Napier	Emily Wendel
Samantha Heckler	Rhonda Overman	Kris Winget
Anne Heckman	Erin Pfaff	Susan Yocum
Katlyn Hein	Rebecca Posada	Stephanie York
Heather Heinrichs	Rachel Powell	

2. Recommend Kendra Stetler as a substitute nurse for the 2010-11 school year.
3. Recommend a change of contract for Justin Krogman from 2 yrs exp. to 3 yrs exp.

4. Recommend payment of a stipend for the following personnel for summer MLD (Mobile Learning Device) training:

Betsy Crites	\$300	Mark Loughridge	\$300	Betsy Bertke	\$300
Steve Gladhill	\$300	Amy Mescher	\$300	Mark Binkley	\$300
Justin Krogman	\$300	Jessica Homan	\$300	Kit Wiechart	\$300
Brooke Swaney	\$300	Robin Weininger	\$300	Barb Decker	\$300
Vicki Rutschilling	\$300	Phil Schlotterer	\$300	Amy Stammen	\$100
Elaine Eichenauer	\$100	Amy Phlipot	\$100	Nancy Wilson	\$100
Mandy Vehorn	\$100	Peggy Green	\$100	Annie Homan	\$100

5. Recommend approval of the following supplemental contracts for the 2010-11 SY:

Dave Hucke, Assistant Track	Class IV	18 years
Eric Wagner, Assistant Track	Class IV	09 years
Bill Sell, MS Assistant Track	Class V	15 years
Drew Braun, Head Baseball	Class II	17 years
Jason Tribolet, JV Baseball	Class IV	10 years
Derek Wenning, 9 th Baseball	Class IV	02 years

6. Recommend approval of the following non-staff personnel for the Pupil Activity Program contracts for the 2010-11 school year:

Dan Otten, Head Track	Class II	33 years
Walt Shreffler, Assistant Track	Class IV	35 years
Nicole Driggs, Head Softball	Class II	08 years
Matt Driggs, Assistant Softball	Class IV	07 years
Jeff Collins, 8 th Softball	Class IV	02 years
Scott Steinbrunner, Assistant Baseball	Class IV	07 years
Andy Waesch, 8 th Baseball	Class IV	03 years
Traci Stoner, 9 th Volleyball	Class IV	02 years
Brian Stroth, Percussion	Class V	00 years
Jim Leaman, Percussion Specialist	Class III	00 years

7. Recommend approval of the following personnel as volunteer coaches for the 2010-11 school year:

Doug Stolly – Boys basketball	Mike Hyland – Boys basketball
Jason Andrew – Boys Basketball	

8. Recommend approval of the following personnel for the Bulldog Academy for the 2010-2011 SY:

Building Coordinators (\$1,000 stipend)

Jenny Johnides	Lisa Brunswick	Joni Weigel
Phil Metz	Nancy Booher	

Teachers (Bachelor's Degree and above - \$24)

Candice Schwieterman	Stephanie Larmore	Sara Fast
Casey Hinton	Molly Moorman	Leslie Peculinas
Mary Blair	Becky Posada	Dave Bertke
Kelly Stetler	Matt May	Ryan Jenkins
Drew Braun	Keisha Winner	Dan Gudorf
Jason Andrew	Dave Scott	Erika Draiss
Kim Wilges	Amy Luebke	Jon Gudorf
Megan Bornhorst	Sue Bills (sub only)	

Aides (\$8.25 per hour)

Tracy Hierholzer	Nancy VanderHorst	Janet Adams
Kim Waterman	Nancy Hemmelgarn	

High School Students (\$7.50)

Kate Clausen	Sierra Garwood	Hannah Jones
--------------	----------------	--------------

Resolution:

1. Resolution to waive the Body Mass Index Screening Program for the 2010-11 school year.
 1. That the Celina City School district is aware of the requirements set forth in section 3313.674(A) of the Ohio Revised Code that each student enrolled in kindergarten, third grade, fifth grade, and ninth grade be screened for body mass index and weight status category, prior to the first day of May of the school year.
2. That the Celina City School District is unable to comply with the requirements of section 3313.674 of the Ohio Revised Code and has resolved to seek a waiver from compliance with said requirements from the Superintendent of Public instruction for the 2010-2011 school year.
3. That Celina City School District has duly authorized the execution of this affidavit by Matt Miller, by resolution, a certified copy of which is attached to this affidavit.

Head Start

1. Head Start report.
2. Recommend approval of the 2010-11 tuition rates for Mercer County Head Start and Celina Public Preschool.

Tri Star

1. Recommend approval to pay a \$100 stipend to Jason Andrew and Ryan Jenkins for attending a Honda Math Machines workshop August 2-6, 2010. Tech Prep will reimburse the stipend and benefits.

After discussion of the agenda items and with no items being removed, Mrs. Paulus called for a vote.

VOTE: Mrs. Hoyng: Aye, Mrs. Paulus: Aye, Mrs. Piper: Aye, Mr. Fetters: Aye. Approved.

Mr. Miller informed the Board that the Celina School's was rated "Excellent with Distinction" by the Ohio Department of Education.

With no other business, the meeting adjourned at 6:22 p.m.

Board President

Treasurer